

MARION PARK BOARD MINUTES

September 10, 2014, 4:00 P.M.

Thomas Park Administration and Operations Facility

ROLL CALL: Chair Patty Wise, Charles Kress, Kyle Martin,
Terry Sperial, John McIntosh

ABSENT: None

STAFF: Mike Carolan, Karlene Hummel, Aaron VanMilligan, Darcie Coberly

GUESTS: None

Minutes

Moved by McIntosh and seconded by Kress to approve the August 13, 2014, Park Board minutes. All in favor, motion carried.

Moved by Wise and seconded by Sperial to approve the August 26, 2014, Park Board minutes. All in favor, motion carried.

Reports

Moved by Kress, and seconded by Sperial to approve the August Financial Report. Year to date revenues for pavilion rentals are down due to the refunds issued in July due to the flooding. Art Center rentals have increased and revenues are up. All in favor, motion carried.

The June Purchase Order Report was reviewed and accepted. A lot of invoices have been processed due to flood repairs in the parks.

Public Input

None

Tractor Bid

Staff solicited bids for a tractor budgeted as a replacement in the current fiscal year in the amount of \$51,000, and received the following: Titan Machinery (Center Point) \$70,250.00, City Tractor (North Liberty) no bid, Kromminga Motors (Monticello) \$50,850.00, and Bodensteiner (Rowley) \$48,578.56. City Tractor (North Liberty) and P&K Midwest (Hiawatha) did not return bids. Staff recommended to accept the bid from Kromminga Motors. Moved by Wise, and seconded by McIntosh to accept the bid from Kromminga Motors in the amount of \$50,850.00 for a New Holland T5.115 tractor with loader, pallet forks, and front weights. The tractor will meet the needs for the department and be able to operate equipment for right of way mowing. Carolan noted that City Tractor wasn't able to bid the size of tractor in the specifications. All in favor, motion carried.

F150 Pickup Bid

Staff solicited bids for a ½ ton truck with plow budgeted as a replacement in the current fiscal year in the amount of \$27,000, and received the following: Junge Ford (Center Point) \$25,944, and Pat McGrath (Cedar Rapids) \$27,224. Billion Chevy (Iowa City) and Lynch Ford (Mt. Vernon) did not return bids. Staff recommended to accept the bid from Junge Ford. Moved by McIntosh, and seconded by Martin to accept the bid from Junge Ford (Center Point) in the amount of \$25,944 for a 2015 F150 XL regular cab 4x4 truck with 7 ½' plow. All in favor, motion carried.

Gill Park Splash Pad Construction Bid

The first bid letting for the Gill Park Splash did not have any bids returned for the construction. City Attorney Don Hoskins said that Carolan could solicit bids on his own without having to take it back to Council for a public hearing. With assistance from HBK Engineering, bids for construction were received from: Calacci Construction Inc. (Iowa City) \$78,360.00, Bockenstedt Excavating Inc. (Iowa City) \$76,855.75, and Dostal Construction Inc. (Gretna, NE) \$84,335.00. Staff noted that bids submitted are for estimated quantities, so the final costs may vary. Calacci Construction can perform the work in October, Dostal Construction in November, and Bockenstedt Excavating did not indicate a time frame. Staff recommended to accept the bid from Calacci Construction. Moved by Sperl, and seconded by Kress to accept the bid and award the construction contract to Calacci Construction (Iowa City) for the Gill Park Splash Pad. The budgeted amount for this is \$150,000, which includes the equipment already purchased. Wise asked if Calacci has done any splash pads in Iowa City. Carolan said they have not and that Bockenstedt assembled the most recent splash pad in Iowa City. All in favor, motion carried.

Monthly Staff Report

The staff report was reviewed. The screen wall door is scheduled to be installed the last week in September. The retainage for the Amphitheater project has been paid. The Vision Iowa CAT grant committee performed a final walk through of the project and was very impressed.

The Tree Board is performing an inventory of the ash trees in city parks to determine which ones should be treated to be saved from the emerald ash borer. The treatment process will begin next spring.

The Tree Board has submitted an application for a training grant to the DNR. The grant would help to review the tree ordinance, provide training to community leaders for tree identification, and assist with the Tree Board's organization among other things. The grant is being made available to cities over 5,000 in population and will be awarded in early October.

Mike Cimprich is now spending time responding to right of way tree issues. He will meet with property owners and work with Breeden Tree Service. Cimprich will take classes over the winter to work towards becoming a certified arborist and eventually a municipal arborist.

The Lowe parking lot and road was repaired and resurfaced the week before the Swamp Fox Festival. It was nice to have the project completed in time for the event.

The department has received many calls about headstones in the cemetery being hit this summer. Carolan has talked to the mowing contractor to resolve this issue.

The Legion Park Parking lot project is now complete including reworking the layout of the trailhead at the parking lot. The trail is now routed by the parking lot and not through it.

Staff has received a lot of great comments about the Swamp Fox Festival. The activities and fireworks at Lowe were a great success.

The Flag Football program has started with 130 participants, and the Lil Kickers Kickball program was so popular that a second time was added to the program. The tennis partnership with Westfield Tennis Club was very successful; the biggest challenge was court time with Linn-Mar. The Department may consider tennis court infrastructure in the future.

At the pool, Brecke is televising the water lines for stability and potential leaks. Staff is looking at moving the fence around the pool to create more lounging room poolside. The shutdown process has started.

The Thomas Park Splash Pad closed for the season on September 8th; winterizing will be performed this month.

The City's Well Being Committee is coordinating an All Employee Picnic for September 11 to encourage networking with co-workers. The meal will be catered from HyVee and held at the new Begley pavilions. A headcount shows about 80 employees will be attending.

Parks employee Paul Giegerich was released from the department on September 4th.

Rich Patterson is working with Trees Forever and volunteers on a restoration project at Faulkes Hertiage Woods on September 20th.

Carolan will be on vacation from September 12th to September 26th. In his absence, Hummel will be in charge.

Other action or discussion items

Kona Ice dropped off a sales report for August to September. Over \$500.00 was received by the department for their percentage of sales donation.

Board Discussion Time

McIntosh received comments that there was a lack of food vendors in the park following the Swamp Fox Festival parade. Carolan said that all prior vendors were contacted this

year with the requirements to vend. McIntosh also commented that the Wells Fargo Stagecoach left before anticipated.

Kress complimented Carolan about the construction of the Amphitheater and overall project. He said it was very well handled and executed.

Adjournment

The meeting adjourned at 5:00 p.m. The next meeting is scheduled for Wednesday, October 8, 2014, at 4:00 p.m. at the Thomas Park Administration and Operations Building.

Kyle Martin, Secretary