



MINUTES Water Board

4:00 PM - Tuesday, June 10, 2025
Water Department, 3050 5th Avenue

The Water Board of the City of Marion, Linn County, Iowa met on Tuesday, June 10, 2025, at 4:00 PM, at Water Department, 3050 5th Avenue, with the following members present:

PRESENT: John Bender, Amy Olson, John McIntosh, William Kling, and Terry Chew

ABSENT:

STAFF PRESENT: Todd Steigerwaldt

CALL TO ORDER

REGULAR AGENDA

Motion to approve the May 13, 2025 minutes and May 2025 payable invoices in the amount of \$1,406,075.09.

Moved by McIntosh, seconded by Kling, to approve above referenced items. The May 13 2025 minutes and May 2025 payable invoices were reviewed by the board. Bender asked about the extra overtime. Steigerwaldt pointed out the holiday weekend increased overtime for the on-call staff person. The staff also had some overtime for inspection for the contractors who work longer hours on water main projects. Staff also occasionally work through their lunch if the water is off on a relay project. Bender also asked if the monthly credit card processing payment is always that high. Steigerwaldt stated it is and can be higher depending on how many customers paid that month by credit card. He also stated the Water Department only pays about one-third of that cost as the city has about two-thirds of the water bill charges.

Approved unanimously

Motion to receive and file the May 2025 revenue, expense and financial reports.

Moved by Bender, seconded by Olson, to approve above referenced items. Steigerwaldt stated the software glitch for reconciling the end of the month reports has been resolved. There is one month remaining in the current fiscal year. Water revenue is at 99%. Expenses are at 73% of estimated budget.

Approved unanimously

Public hearing on proposed water rate increases for both Public Water Supply permits ID #5751035 (Marion Customers) and ID #5751040 (Glenbrook Cove Subdivision area).

Chew opened the public hearing at 4:13 PM. Steigerwaldt stated no written or oral

comments were submitted for or against the proposed water rate increases. Chew closed the public hearing at 4:14 PM.

Motion approving Resolution 25-14 water rate increases for the Marion Municipal Water Department, Marion, Iowa, effective July 1, 2025.

Moved by Chew, seconded by Olson, to approve above reference resolution. Steigerwaldt reviewed the proposed rate increases. The 3% rate increase will be for Marion customers served by our water system. Customers in the Glenbrook Cove subdivision area that are served by Cedar Rapids water will see a 6.0% rate increase. The new rates will go into effect July 1, 2025.

Approved by the following votes:

Ayes: Bender, Olson, McIntosh, Kling, and Chew

Motion approving Resolution 25-15 approving the transfer of funds from sinking fund to capital projects fund.

Moved by McIntosh, seconded by Chew, to approve the above resolution. Steigerwaldt stated this resolution pertains to our FY 25-26 SRF loan principal funds to transfer from the sinking fund to the capital projects fund where the loan money is kept. This is a state law to report the transfer.

Approved by the following votes:

Ayes: Bender, Olson, McIntosh, Kling, and Chew

Motion approving Resolution 25-16 approving the fiscal year 2025-2026 operating budget transfer of monthly funds.

Moved by Kling, seconded by Olson, to approve the above resolution. Steigerwaldt stated this resolution is required by state code. The SRF loan requires us to do monthly transfers for the loan repayment of the Well #7 project. Steigerwaldt stated he was keeping the monthly health insurance transfer amount the same as last year. There currently is \$353,755.78 in our health insurance account and we transfer \$16,500 each month.

Approved by the following votes:

Ayes: Bender, Olson, McIntosh, Kling, and Chew

Motion accepting the completion of the new storage facility building at 101 8th Avenue constructed by Loecke Building Service Inc.

Moved by Bender, seconded by Kling, to approve the above referenced item. Steigerwaldt stated all issues and punch list items have been completed. The building is now being used by staff for vehicle and material storage. The landscaping has been installed and staff continues to irrigate the plants and bushes as needed.

Approved unanimously

Motion approving final payment to Loecke Building Services, Inc. for \$17,049.05 for the new storage facility at 101 8th Avenue, Marion.

Moved by Olson, seconded by Chew, to approve above referenced item. Steigerwaldt mentioned this final payment includes the retainage amount owed as well. All credits and change orders have been reviewed and applied to this final payment.

Approved unanimously

Motion approving payment #1 to Abode Construction, Inc. for work completed on the 2025 Grand Avenue Water Main Relay Project in the amount of \$147,083.43.

Moved by Kling, seconded by McIntosh, to approve the above referenced item. Steigerwaldt told the board this is the first payment to Abode for work completed to date. The project is progressing smoothly. Staff has reviewed the quantities and agree with the quantities submitted.

Approved unanimously

Motion accepting the Marion Boulevard Water Main Improvements project performed by Rathje Construction and approving final payment in the amount of \$9,010.00.

Moved by Bender, seconded by Chew, to approve the above referenced item. Steigerwaldt reminded the board that this project was done in conjunction with the Ohnward Bank addition and site improvements. Staff worked with Rathje Construction to replace old 4" and 8" water main adjacent to this construction site. Rathje installed the new 12" water main that connected into the new 12" water main installed along the Tama Street and Marion Boulevard project. This project did exceed the original quote as there were multiple challenges and additional pavement removal needed to avoid existing sanitary sewer, gas mains, and storm sewer pipe when the new 12" water main was bored under Marion Boulevard. This is the final payment for this project.

Approved unanimously

Motion accepting the East Robins Road Water Main Project performed by Rathje Construction and approving final payment less retainage in the amount of \$4,845.00.

Moved by McIntosh, seconded by Olson, to approve the above referenced item. Steigerwaldt told the board that Rathje Construction has completed this water main loop from Mulberry Drive to the top of East Robins Road just north of Hawks Ridge Court. All tests and inspections are completed. This installation provided a water main loop for the 150 plus homes south of East Robins Road. There is a small retainage being held back to make sure the seeding takes in the ditch and the erosion control measures remain functional.

Approved unanimously

Motion approving 6-year maintenance contract with Altorfer Inc. for annual maintenance on 4 large emergency generators at the water booster plants.

Moved by Olson, seconded by Chew, to approve above mentioned item. Steigerwaldt stated we previously had a 5-year contract with them. This new 6-year contract preforms routine and scheduled testing requirements to keep these units running in top condition. Bender asked if the generators ran on diesel or natural gas. Steigerwaldt stated they run on diesel as these run large electric motors that demand a lot of electricity.

Approved unanimously

Motion approving payment to Mueller Co. LLC for the purchase of 12 fire hydrants for \$48,386.87.

Moved by McIntosh, seconded by Bender, to approve the above referenced item. Steigerwaldt stated 12 more fire hydrants will be arriving this Thursday.

Approved unanimously

Motion approving disposal of 2016 Ford F250 Service Truck with utility box and selling it to Marion Independent School District for \$14,000.00.

Moved by Kling, seconded by Chew, to approve the above referenced item. Steigerwaldt told the board the school representatives from Marion Independent approached staff to buy the service truck. The truck has 125,407 miles and we were going to accept quotes from bidders and take the highest bid. We were asking at least a minimum bid amount of \$12,500.00. Staff felt the offer from the school and the benefit it provides to the school district was more than acceptable. The school will cut a check at the start of their fiscal year July 1, 2025. The board agreed with the purchase price and the delivery arrangement.

Approved unanimously

Motion approving quote with Viking Industrial Painting to recoat the elevated fill pipe on the 1 MG ground storage tank at Site #7, 450 Echo Hill Road, Marion.

Moved by Bender, seconded by Kling, to approve above reference item. Steigerwaldt showed the board photos of the fill pipe needing painting. He stated staff contacted one other tower painting contractor that was working in the area but they were not interested in giving us a quote. They were too busy. The sales representative for Viking Industrial Painting lives in Palo, Iowa and has inquired about doing work for us in the past. The quote is \$14,500 to mobilize, set up rigging, remove loose paint, prep, prime and apply Tnemec paint. Staff reviewed the quote and are comfortable with the cost given the conditions and vertical height challenges involved. The board asked how long the paint job should last. Steigerwaldt stated 15-20 years but a lot depends on the weather conditions.

Approved unanimously

Discussion regarding the Field Operations Report.

Steigerwaldt stated staff started on the water main relay along English Glen Blvd and Douglas Court. Staff also relayed 300 feet of 1.5" water service line for the Parks Department at Starry ball fields. SCADA upgrades were underway at Sites #4 and #6. Many contractors are installing water main around town keeping staff busy inspecting the water main installation.

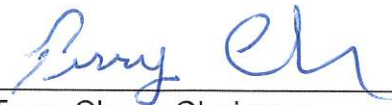
Discussion regarding the Secretary's Report.

Steigerwaldt shared the May building report. There were 15 permits pulled over \$50,000 in valuation. Steigerwaldt shared some legislature law changes. He also mentioned the annual audit will be starting soon with Hogan Hansen. He mentioned to the board about the city preparing plans to improve Smithland Drive to city design standards. He stated the board will have to decide if they want to establish a hookup fee for these residents when they tie onto the new water main. The board asked him to poll the affected residents and see how many are interested in hooking up to city water.

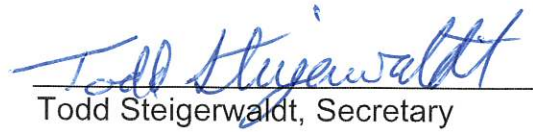
ADJOURN at 5:16 PM

The next Marion Water Board meeting will be held on July 8, 2025 at 4:00 PM at 3050 5th Avenue, Marion and on ZOOM.

Draft

A handwritten signature in blue ink, appearing to read "Terry Chew", written over a horizontal line.

Terry Chew, Chairman

A handwritten signature in blue ink, appearing to read "Todd Steigerwaldt", written over a horizontal line.

Todd Steigerwaldt, Secretary