



AGENDA

Water Board

4:00 PM - Tuesday, May 13, 2025

Water Department, 3050 5th Avenue

Any item listed on the agenda may be open to discussion by the board. If you wish to address the board, please wait until the chair asks you to speak.

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 824 6131 3220 A link is also provided at www.cityofmarion.org. Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Those who wish to comment must either attend the meeting in person or submit the comment to Todd Steigerwaldt by 1:00 p.m. on Tuesday, May 13th 2025 via phone at 319-743-6311 or email at tsteigerwaldt@cityofmarion.org.

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CALL TO ORDER

1. **Motion to approve the April 8th 2025 minutes and April 2025 payable invoices in the amount of \$1,872,693.00.** 7 - 13

The April 8th 2025 minutes and April 2025 payables statement are attached.

Minutes 04 8 2025 Draft

April 2025 Payables

2. **Motion to receive and file the April 2025 revenue, expense and financial reports.** 14 - 34

Reports are attached. The software accounting issue Janice Lawrence has been dealing with has been fixed but she still had to make an adjustment for April in the revenue report. Fingers crossed there will not be this issue for next month's reporting.

Bank Stmt Recon - April 2025

Expense Rpt-Apr 2025

Fund Balances-April 25

Revenue Rpt-Apr 2025

3. **Motion approving Resolution 25-12 approving contract and bond for the Lucore Road Elevated Storage Tank.** 35 - 42

Attached is a letter from V&K who reviewed the contract and bond. Also attached are the contract and bond from Gerard Tank and Steel, Inc. Upon approval of the contract we will set up a preconstruction meeting and give the notice to proceed letter to the contractor. The contractor anticipates starting on the footings and foundation design this summer and install the foundation this fall. The concrete pillar and tank would be erected in 2026 with painting and acceptance in early 2027.

Resolution 25-12 Appr Contract & Bond Lucore Road Elevated Storage Tank

Gerard COIs, Bonds, Contracts

Gerard V&K Letter

4. **Motion approving Resolution 25-13 approving contract and bond for the 2025 Grand Avenue Water Main Relay Project.** 43 - 49

Attached is the resolution, contract and bond for your review. Contractor has mobilized and begun work.

Resolution 25-13 Appr Contract & Bond 2025 Grand Avenue Water Main Relay Project

2025 Grand Ave WM Relay Contract

2025 Grand Ave WM Relay Bond

5. **Motion approving two payments to Veenstra & Kimm Inc. for professional services relating to the Lucore Road Elevated Storage Tank for a total amount of \$4,350.54.** 50 - 51

Invoices are attached. V&K are approaching 41% of their contracted amount.

V&K Invoices Tower

6. **Motion to receive and file bids and award contract to B.G. Brecke Inc. for the 18" water main installation at 6301 Lucore Road for \$67,982.00.** 52

We received 7 quotes for the above project which involves installing 450 LF of 18" water main to the base of the future Lucore Road elevated water tower. Originally staff considered installing this pipe but then decided not to as the depth of the existing 12" main in the Lucore Road ditch was more than what our backhoe would handle. The engineer's estimate was \$70,500.00. Three bids were under this estimate.

Bid Results 18 inch WM Lucore Road

7. **Motion approving contract with B. G. Brecke Inc. for the 18" Water Main Installation at 6301 Lucore Road, Marion.** 53 - 56

Attached is the contract for the above mentioned project. I expect them to sign it before the meeting. Contractor expects to start the project in July. The completion date is November 14, 2025.

Contract for 18 inch Water Main

8. **Motion approving quote for water main installation on Alexis Court and Grand Avenue with B.G. Brecke Inc. for \$23,500.00.** 57 - 61

We discovered a public water main was installed outside of the right of way easement and inside a private lot which now has a new house built on it. Back in July of 2015 the subdivision plans had a little note stating to remove 40' of existing water main and then angle the new water main to the westerly right of way of Alexis Court. Neither our inspector nor the contractor saw this note, thus they laid the new main starting inside the future private lot. See attached drawings.

We received two quotes from local contractors. B. G. Brecke provided the lowest quote and can begin work in June. They will bore a new 6" water main under Grand Avenue and abandon the other water main under the corner of the new house.

Alexis Court WM Relay

Alexis Court WM Utility Map

Quote Alexis Ct and Grand Ave Relay

Alexis Ct subdivision plans

9. **Motion approving the purchase of a 2025 John Deere skidsteer for \$76,415.00.** 62 - 69

Huhndorf and staff reviewed two similar skid steers. One from John Deere and the other one was a Caterpillar. Staff were able to test drive both units. Staff preferred the John Deere unit which also ended up being the low bid. We received \$16,000 for our old one. Payment will occur after July 1, 2025.

John Deere Skidsteer Quote

10. **Motion approving payment to Mueller Company LLC for 30 fire hydrants for \$120,967.18.** 70

30 of the 60 fire hydrants have arrived. I plan to increase the cost of the fire hydrants starting January 1, 2026 as there are 38 fire hydrants on the rack at the old price.

Invoice Mueller Fire Hydrants

11. Motion setting fee for staff to perform fire flow tests for private entities.

Per fire code, a fire hydrant flow test is only good for one year. The Marion Fire Department has hired a third party reviewer to review fire sprinkler plans for code compliance. He is always leaving a comment that the fire flow test is out dated. I have spoken to Shawn with the Marion Fire Department regarding the frequency of performing the additional fire flow test when the test results basically do not change. The city of Ames charges \$150 per fire hydrant flow test but does not perform the test. They just have a person witness the test so they know when and where it was done at. Our staff prefers to operate the fire hydrants and perform the flow test ourselves so we can know when and where this is done and if there was an issue with the fire hydrant. Generally it takes 3 people to do the flow test but it can take more depending on the location and traffic volume etc. Staff is considering charging a minimum of \$200 per test if not more.

12. Motion to increase deposit rates for businesses that use a large amount of water per state code up to 90 days of service.

71 - 72

Staff is requesting some additional flexibility in setting the meter deposit amount for customers that use large amounts of water like restaurants or commercial users. Staff has noticed recently the current deposit amount of \$200 has not been enough for a couple of customers who closed suddenly and left us with a large outstanding bill. Staff has reviewed the new draft policy wording and find it will now allow them to collect higher deposit amounts.

Meter Deposits revised 5 13 2025

13. Discussion on the temporary connection of two separate water service connections to the public water main.

73 - 75

Letters were sent out to the homeowners along the frontage road called Highway 13 north of Kwik Star. To date, only two residents responded and neither were interested in a water main project. The original person who requested city water was looking at purchasing a property there and has not responded either. I would suggest waiting until more customers are willing to pay and connect.

The other owner of the vacant lot at 2620 Fields Drive is no longer interest in building a home on this lot.

2449 Hwy 13

2620 Fields Drive

Letter Hwy 13 residents

14. **Discussion on future water rate increase to go into effect July 1, 2025. (cont. from last month)** 76 - 78
- I have attached the city's proposed rate increases that will go into effect July 1, 2025.
- Also attached is an email from Janice that explains the criteria she used to arrive at a proposed water revenue increase of approximately \$160,000 that was estimated in the new fiscal year budget starting July 1, 2025. She did a great job summarizing how the rates were increased and what impacts will have on various existing customers around town. Bring any questions to the meeting. We will hold a public hearing on the proposed rate increase at our June 10th meeting and then increase the water rates July 1, 2025.
- Rate Proposal fy25-26 to Todd 2-20-25
Water Rate Proposal Report by Janice Lawrence
All Utility Rate Increases July 1 2025
15. **Motion setting Public Hearing on proposed increase in water rates for both Public Water Supply permits ID #5751035 (Marion Customers) and ID #5751040 (Glenbrook Cove Subdivision Area) for June 10th 2025 at 4:00 PM.** 79
- Water Rate Public Notice 2025
16. **Discussion regarding Field Operations Reports.** 80 - 83
- Monthly reports attached. Landscaping is done for new storage building. We are selling the old service truck. Update on Well #4 provided at the meeting.
- April 2025 Distribution Report
April 2025 Monthly Service Report
April 2025 Well & Booster Chart
Pumping 2024-2025
17. **Secretary Report** 84 - 126
- **April building permits - 17**
 - **Ralston Site Public Notice - FYI only**
 - **Marion 3rd Graders tour Iron Removal Plant**
 - **Pictures of new Service Truck #19**
 - **Future Concepts of new park grounds**
- April 2025 Building Permits
Florida banning Fluoride in drinking water
Ralston Site Public Notice
Marion 3rd Grade Students Tours
Truck 19
Parks Planning Committee layouts
18. **Adjourn**
- Next Marion Water Board meeting to be held on June 10, 2025 at 4:00 PM at 3050 5th Avenue, Marion and on ZOOM.