



AGENDA

Water Board

4:00 PM - Tuesday, March 11, 2025

Water Department, 3050 5th Avenue

Any item listed on the agenda may be open to discussion by the board. If you wish to address the board, please wait until the chair asks you to speak.

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 824 6131 3220. A link is also provided at www.cityofmarion.org. Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Those who wish to comment must either attend the meeting in person or submit the comment to Todd Steigerwaldt by 1:00 p.m. on Tuesday, March 11, 2025 via phone at 319-743-6311 or email at tsteigerwaldt@cityofmarion.org.

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CALL TO ORDER

1. **Motion to approve the February 11th 2024 minutes and February 2025 payable invoices in the amount of \$1,724,547.16.** 5 - 10

The February minutes and payables statement are attached.

Minutes 02 11 2025 Draft

Payables 02-February 2025

2. **Motion to receive and file the February 2025 revenue, expense and financial reports.** 11 - 31

Reports are attached. Starting our ninth month of the fiscal year revenue is up 5% and expenses are down 9%. Four months remaining until the start of our new fiscal year. Janice Lawrence noticed a software glitch in the revenue report. One of the month end utility access batches was not included in the monthly total but it was included in the year to date total. She has notified the software company of this issue and they have started a case file to fix the issue.

We had another \$2.167 million CD mature in February at Community Saving Bank. I received CD rates from 6 area banks and reinvested the money back in Community Savings Bank which had the best rate at 4.38% APY. We have another \$1 million CD maturing at Ohnward Bank March 21st.

Bank Recon-Feb 25

Fund Balances-Feb 25

Expense Report-Feb 2025

Revenue Report-Feb 2025

3. **Public hearing for the Lucore Road Elevated Storage Tank Project.** 32
- I have heard from representatives from both Gerard Tank & Steel, Inc. and Caldwell Tanks, Inc. whom plan on attending the meeting either in person or via ZOOM to answer any questions the board may have regarding their experience or company.
Notice of Public Hearing Lucore Tower
4. **Motion approving Resolution 25-07 accepting bids and awarding contract to Gerard Tank & Steel, Inc. for the Lucore Road Elevated Storage Tank Project.** 33 - 49
- Attached is the resolution and bid tabulation results as well as references from both the lowest bidder and the second lowest bidder. I am recommending accepting the lowest bid from Gerard Tank & Steel, Inc. for \$3,600,00.00 which will allow the tank to be by completed October 1, 2027. The next lowest bid is from Caldwell Tanks, Inc. for \$3,976,000.00 with the completion deadline of October 1, 2026. This is a savings of \$376,000.00 but the tank will be completed one year later. V&K has visited with three consultants who have worked with Gerard Tank & Steel in the past with positive reviews.
Resolution 25-07 Accepting bids and award contract Lucore Road Elevated Storage Tank
Lucore Elevated Tower Bid Tab
Gerard Tank Reference List
Gerard Tank 3 reference emails
Caldwell CET References with Photos -- IA area
Caldwell email
5. **Motion approving Resolution 25-08 approving and adopting final plans and specifications, notice of hearing and letting, notice to bidders, form of contract and cost estimate regarding the 2025 Grand Avenue Water Main Relay Project.** 50 - 63
- Plans are being shared now. 11 contractors and 2 supply companies have pulled plans so far.
Resolution 25-08 Adopting plans cost estimate - 2025 Grand Avenue WM Relay
NOTICE TO BIDDERS 2025 Grand Avenue Water Main Relay Project
Plans 2025 Grand Avenue Water Main Relay Project
6. **Motion approving water main application for the Commons at English Glen 9th Addition to the city of Marion.** 64 - 67

This subdivision is located north of 29th Avenue between 35th Street and 44th Street. The developer is Robson Homes Inc of Cedar Rapids. There will be 22 new single-family lots in this addition. Construction is expected this summer. I recommend approval of this water main application.

Water Main application - The Commons of English Glen 9th

7. **Motion approving payment to Veenstra & Kimm Inc. for professional services relating to the Lucore Road Elevated Storage Tank for \$4,182.00.** 68
- Invoice is attached. V&K are approaching 38% of their contracted amount.
V&K invoice Tower 33561-11
8. **Motion approving annual financial pledge to Uptown Marion Main Street.** 69 - 71
- Attached are the past accomplishment of the Uptown Marion organization. Their new program director is Lacey Schroeder. The board has supported this group at a \$500 level over the years. This is a budgeted expense for the current fiscal year.
Uptown Marion 2024 Accomplishments
Uptown Marion Investment booklet 2025
9. **Discussion on future water rate increase to go into effect July 1, 2025.** 72 - 73
- Attached is an email from Janice that explains the criteria she used to arrive at a proposed water revenue increase of approximately \$160,000 that was estimated for the new fiscal year budget starting July 1, 2025. She did a great job summarizing how the rates were increased and what impacts will have on various existing customers around town. Bring any questions to the meeting. We will hold a public hearing on the proposed rate increase at our June 10th meeting and then increase the water rates July 1, 2025.
Water Rate Proposal Report by Janice Lawrence
Rate Proposal fy25-26 to Todd 2-20-25
10. **Discussion regarding Field Operations Reports.** 74 - 77
- Are the attached February field operations and pumping reports.
February Monthly Service Report
Distribution Report February 2025
Well & Booster Chart- March 2025
February Pumping 2024-2025

11. Secretary Report

- February building permits - 2
- Congratulation to Brad Rose for passing DNR Water Treatment 2 exam in February!!
- Copy enclosed of the City's Marion Annual Report
- Letter from Senator Joni Erst to EPA - Lead and Copper Rule
- FYI only. The Shpigler Group Proposal

This consultant is doing work for the Waterloo Waterworks to look for efficiencies in overall operations. They contacted me and asked if they could submit a proposal. I told them I'd share it with the board. This is not a budgeted item for next year. They may find some efficiencies for the department but I'd rather wait and see how they perform for Waterloo before we would consider utilizing their services. For Waterloo, they were suggesting a \$1.3 million upgrade to Waterloo with a future revenue pay back after 5 years.... Currently, I think we are pretty efficient in our tasks like meter reads, collections, billings and SCADA communications. I don't see immediate financial benefits right now. Maybe down the road, utilizing AI, may increase productivity or at least simplify some redundant data management tasks.

February 2025 Building Permits

2024 City of Marion Annual Report

2025.02.18 Letter to EPA on Finalized Lead and Copper Rule Final

Marion Water Dept Shpigler Group proposal

12. Adjourn

Next Marion Water Board meeting to be held on March 11, 2025 at 4:00 PM at 3050 5th Avenue, Marion and on ZOOM.

ADJOURN