



AGENDA

Water Board

4:00 PM - Tuesday, February 11, 2025

Water Department, 3050 5th Avenue

Any item listed on the agenda may be open to discussion by the board. If you wish to address the board, please wait until the chair asks you to speak.

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 824 6131 3220. A link is also provided at www.cityofmarion.org. Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Those who wish to comment must either attend the meeting in person or submit the comment to Todd Stelgerwaldt by 1:00 p.m. on Tuesday, February 11th 2025 via phone at 319-743-6311 or email at tstelgerwaldt@cityofmarion.org.

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CALL TO ORDER

- 1. Motion to approve the January 14th 2025 minutes and January 2025 payable invoices.**

5 - 8

Attached are the January 14th 2025 minutes. The January payables will be shared Tuesday before or during the meeting. Janice is on vacation this week and will complete these and other reports on Monday when she returns.

Minutes 01 14 2025 Draft

- 2. Motion to receive and file the January 2025 revenue, expense and financial reports.**

Several water main projects are being paid this month to Rathje Construction. Final payments with the remaining retainage will be paid later this spring once seeding and punch list items are addressed. Reports will be shared just ahead of the meeting or during the meeting.

- 3. Motion to receive and file the Marion Water Department 2024 Field Activities report.**

9 - 11

Attached is the annual field activities report for 2024. A lot of work was completed again last year.

2024 Field Activity Report

4. **Motion approving partial payment #4 to Loecke Building Services, Inc. for new storage building at 101 8th Avenue for \$92,273.50.** 12 - 13

The building is completed. There are just a few minor punch list items that remain. Heat and electric are installed and it is ready for us to use. There is one more final payment that will be made releasing the 5% retainage once the punch list items are completed. The retainage amount remaining is \$22,088.05. The project came in under contract by \$239.00.

Loecke Building Service invoice #4

5. **Motion approving final payment to Barnd Electric for electrical installation for new storage building for \$7,860.00.** 14

Our electrician has completed the electrical installation for the new storage building. There were no change orders issues. He honored his quote from last spring of \$13,800.00.

Barnd Electric Invoice #2 New Storage Bldg

6. **Motion approving payment #1 to Rathje Construction Co. for the East Robins Road Water Main Extension project for \$64,514.69.** 15 - 16

Rathje has finally installed the water main extension along the south side of East Robins Road west of Mulberry Drive. This installation provides a second water main feed to the Skogman additions south of East Robins Road and the new Jacob's Landing north of East Robins Road. Hydroseeding will occur next spring and then we can release the 5% retainage of \$3,395.51.

East Robins Road Invoice #1

7. **Motion approving partial payment #1 to Rathje Construction Company for the 2024 Marion Boulevard Water Main Project for \$171,190.00.** 17 - 19

Rathje has completed this challenging water main relay project. The cost increased upon determining the conflicts with the gas, storm, and sanitary sewer elevations that they needed to work around. It was not anticipated to remove the Marion Boulevard pavement twice to make the boring of the 12" and 6" water mains so this was an additional cost along with many more fittings to tie everything together. Also included was additional 12" water main installed under this project for the 2024 Tama Street Water Main Project to keep water service live for Scooters Coffee. Therefore, the Tama Street project will come in under contracted amount. Overall, this was a good project to have completed as it eliminated two older water mains on the south side of Marion Boulevard with a new 12" water main.

Marion Blvd - Pay App #1

8. **Motion approving payment #1 to Rathje Construction Co. for the 20240 Tama Street Water Main Relay Project for \$148,348.20.** 20 - 22

Rathje Construction has substantially completed the 2024 Tama Street Water Main Project less some fine grading and hydroseeding this spring. There will be one more partial payment next month with some additional work that was not included in this partial payment #1. This project is coming in under the contracted project amount because some of the 12" water main relay was included in the above 2024 Marion Boulevard Water Marion Relay Project.

Tama Street WM Relay Payment #1

9. **Motion approving two payments to Veenstra & Kimm, Inc. for design on the Lucore Road Elevated Water Tower for a total of \$28,000.50.** 23 - 24

Attached are two invoices from V&K for design work completed on the future 1 MG elevated water tower at Lucore Road. One payment is for work done December 15 - January 1, 2025 for \$21,140.00. The second invoice is for work done January 2-18th for \$6,860.50. They are currently at 35% of their approved contract. Plans are out for contractors to review and bid. Currently seven contractors have pulled plans. Bids are due February 27th at 2 pm.

V&K invoice Tower 33561-9

V&K invoice Tower 33561-10

10. **Motion approving Resolution 25-05 regarding necessity for the 2025 Grand Avenue Water Main Relay Project.** 25

This water main relay project will replace existing water main on the north side of Grand Avenue between South 5th Street to South 11th Street. There have been multiple water main leaks along this section of water main over the years.

Resolution 25-05 Necessity - 2025 Grand Ave WM Relay

11. **Motion approving Resolution 25-06 ordering preparation of detailed plans, specifications, notice of hearing and letting, notice to bidders, form of contract and estimate of cost regarding the 2025 Grand Avenue Water Main Relay Project.**

Plans are under design. Plans will be approved at the March 11 board meeting. Plans will be made available to contractors in late February with a bid letting date of March 27th 2025. Approximate estimate cost is \$235,000.

12. **Motion amending Personnel Policy section No. 2.1 Overtime Compensation regarding comp time accumulation total.** 26 - 116
- At the December 2024 board meeting, the board was presented a request by staff to increase the total amount of comp time an employee can earn from 80 hours per year to 240 hours of total accumulation. This would match what the city employees are currently able to earn. An employee would have to take over time pay if they have accumulated 240 hours of comp time. An employee would only be able to use up to 80 hours of comp time per year calendar subject to the supervisor's approval. See page 6 of the attached personnel policy.
- Personnel Policy Manual Draft 2-12-25 COMP Time
13. **Motion approving 2025 Marion Water Department Early Separation Option Agreement.** 117 - 127
- This is the same early retirement package the board has offered in the past. An employee does have the opportunity to request modifications to the early retirement agreement all subject to the board's review and approval.
- Early separation option 2025
14. **Discussion regarding Field Operations Reports.** 128 - 130
- Are the attached January field operations and pumping reports.
- January 2025 Monthly Service Report
January 2025 Distribution Report
January 2025 Well & Booster Chart
15. **Secretary Report** 131 - 135
- January building permits - 2
Two different Thank you notes to the field crew
AWWA challenges lead and copper rule
Landscape plan for new storage building
January 2025 Building Permits
Main Break Thank you
Thank you email - ice mess cleanup
AWWA Lead Service line petition
2025 Water Department 8th Ave - Landscape Plan
16. **Adjourn**
- Next Marion Water Board meeting to be held on March 11, 2025 at 4:00 PM at 3050 5th Avenue, Marion and on ZOOM.