



# AGENDA

## Water Board

4:00 PM - Tuesday, January 14, 2025

Water Department, 3050 5th Avenue

Any item listed on the agenda may be open to discussion by the board. If you wish to address the board, please wait until the chair asks you to speak.

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# 824 6131 3220. A link is also provided at [www.cityofmarion.org](http://www.cityofmarion.org). Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Those who wish to comment must either attend the meeting in person or submit the comment to Todd Steigerwaldt by 1:00 p.m. on Tuesday, January 14th 2025 via phone at 319-743-6311 or email at [tsteigerwaldt@cityofmarion.org](mailto:tsteigerwaldt@cityofmarion.org).

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### CALL TO ORDER

1. **Motion to approve the December 10th 2024 minutes and December 2024 payable invoices for \$1,582,506.39.** 4 - 8

Attached are the December 10th 2024 minutes and the December payable invoices for \$1,582,506.38.

Minutes 12 10 24 Draft

December 2024 Payable Invoices

2. **Motion to receive and file the December 2024 revenue, expense and financial reports.** 9 - 29

Documents are attached. I did renew an existing \$1.087 million dollar CD at Farmers State Bank for another 12 months at 4.35% APY. Halfway through the current fiscal year, revenue is at 56% and expenses are down right now at 37% but we will have more expenses coming up as several water main projects are nearly completed.

Bank Stmt Recon-Dec 24

Expense Rpt-Dec 2024

Fund Balances-Dec 24

Revenue Rpt-Dec 2024

3. **Motion approving Resolution 25-01 the FY 26 (25-26) budget beginning July 1, 2025.** 30 - 43

Attached is a budget memo with additional exhibits for the proposed FY 26 budget. Bring your questions to the meeting or contact me before hand with any questions you may have.

Budget Worksheet with Amounts FY26

Exhibit A Fund Balance Annual Comparison

Exhibit B CIP

Resolution 25-01 FY26 Budget

Memo Budget FY26

4. **Motion approving Resolution 25-02 necessity regarding the Lucore Road Elevated Storage Tank Project.** 44
- See attached resolution.  
Resolution 25-02 Necessity - Lucore Road Elevated Storage Tank
5. **Motion approving Resolution 25-03 ordering preparation of detailed plans, specifications, notice of hearing and letting, notice to bidders, form of contract and estimate of cost regarding the Lucore Road Elevated Storage Tank Project.** 45
- Plans and specifications are now ready to go out to bidders. Bid letting is February 27th 2025.  
Resolution 25-03 filing plans, specifications, contract, notice of hearing - Lucore Road Elevated Storage Tank
6. **Motion approving Resolution 25-04 approving and adopting final plans and specifications, notice of hearing and letting, notice to bidders, form of contract and cost estimate regarding the Lucore Road Elevated Storage Tank Project.** 46 - 52
- See attached resolution.  
Marion MWD Lucore Rd EI Storage Tank 2025-01-07 Plans  
Resolution 25-04 Adopting plans cost estimate - Lucore Road Elevated Storage Tank
7. **Motion approving payment to Veenstra & Kimm, Inc. for a total of for \$5,191.00.** 53
- Attached is an invoice from V&K for the future elevated water tower on Lucore Road.  
V&K invoice #8
8. **Motion to receive and file FY24 annual audit report prepared by Hogan Hansen.** 54 - 101
- The completed FY 24 audit report is attached. Revenue was up 3.9% from the previous year at \$6,788,850 and expenses were at \$3,991,407 or an increase of 6% from the prior year.  
35456MWD Final Audit Report FY24  
FY24 Audit Communication Letter  
MWD FY24 Audit Summary Report
9. **Motion approving payment to Hogan Hansen for the FY 24 annual audit services for \$18,375.00.** 102
- The invoice is attached.  
Hogan Hansen Invoice

10. **Motion approving purchase of new inspector truck from Lynch Ford Chevrolet.**

103 - 108

We received two quotes from Lynch Ford Chevrolet. One for a 2025 Chevrolet for \$42,228 and a 2025 Ford F-150 for \$40,577. No other auto dealers submitted quotes. The cost difference between the two trucks is \$1,651. Staff's preference is to purchase the Chevrolet. The quotes are attached.

Lynch quote - Chevy truck

Lynch quote - Ford truck

11. **Discussion regarding Field Operations Reports.**

109 - 112

Attached are the December field operations and pumping reports.

December 2024 Monthly Service Report

December 2024 Well & Booster Chart

December 2024 Distribution Report

December Pumping 2024-2025

12. **Secretary Report**

113 - 133

December Building Permits - 5 permits over \$50,000 valuation

Memorial Bench at Draper Park

Thank you emails from McComas family

Concept drawing of future strip mall building east of Daisy's Garage

New credit card software system installation update

December 2024 Building Permits

Strip Mall Bldg 2- City Submittal 123024 smaller

Bench pics and #5 site paint job

Thank you emails from McComas kids

**ADJOURN**

Next Marion Water Board meeting to be held on February 11, 2025 at 4:00 PM at 3050 5th Avenue, Marion, and on ZOOM.