

MEMORIAL PLACEMENT ON CITY-OWNED PROPERTY POLICY

1. General conditions.

- a. No memorials (other than cemetery markers) shall be allowed on public property except with prior approval of the City Council (or board that oversees the public property, if applicable).
- b. Requests to place a memorial on city property shall be filed with the City Manager (or Board) and shall be accompanied by a site plan showing the memorial and its proposed location.
- c. After a review of the proposal, the City Manager or staff shall make a recommendation to the City Council (or board). A copy of the recommendation will be provided to the applicant in advance of the City Council (or board) meeting where the matter will be discussed.

2. Approval or Disapproval.

City Council (or board) reserves the right to disapprove any application. An approval may be made subject to such conditions as the City Council (or board) deems necessary or desirable for the public good. If approved by the City Council (or board), the applicant shall apply for a building permit for the memorial structure.

3. Maintenance and Removal.

Unless altered at the time of approval:

- a. The City shall not be responsible for the maintenance and repair of memorials.
- b. The City shall be entitled to remove any memorial when the City deems it has not been maintained in good condition.
- c. The City shall be entitled to remove and/or relocate any memorial when the same is interfering with a contemplated public project.