



# MINUTES

## Civil Service Commission

8:30 AM - Tuesday, December 10, 2024

City Hall, 1225 6th Avenue

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*\*Minutes are in draft format until approved at the next meeting\**

The Civil Service Commission of the City of Marion, Linn County, Iowa met in regular session, on Tuesday, December 10, 2024, at 8:30 AM, at City Hall, 1225 6th Avenue, with the following members present:

PRESENT: Paul Rehn, Krystal Gordan, and John Godar

ABSENT: None

STAFF PRESENT: Rachel Bolender, Mike Kitsmiller, and Tom Fagan

### REGULAR AGENDA

- Motion to approve the minutes from the November 5, 2024 meeting.  
Moved by Godar, seconded by Gordan, to approve the item referenced above.  
Approved unanimously
- Motion to receive and file memos regarding Police Department retirement, promotion and new hires.  
Moved by Gordan, seconded by Godar, to approve the item referenced above. Police Chief Mike Kitsmiller provided an overview of the above personnel changes. Kitsmiller spoke about the upcoming police officer testing in January and hope to fill all openings after that test.  
Approved unanimously
- Motion to approve certified list for Battalion Chief as follows (in standing order):
  - Nate Rompot
  - Curtis SutcliffeMoved by Godar, seconded by Gordan, to approve the item referenced above.  
Approved unanimously
- Motion to approve certified list for Captain as follows (in standing order):
  - Aaron Butikofer
  - Carter Bronemann
  - Zach Brunscheen
  - Brent Klemm
  - Ryan PfiffnerMoved by Gordan, seconded by Godar, to approve the item referenced above. Fire Chief

Tom Fagan spoke about the assessment center and the assessors who came to Marion to assist with this process.

Approved unanimously

- Receive and file Notice of Appeal from Pete Lammer  
Moved by Gordan, seconded by Godar, to approve the item referenced above.  
Approved unanimously
- Receive and file Specifications of Charges and Grounds for Pete Lammer  
Moved by Godar, seconded by Gordan, to approve the item referenced above.  
Approved unanimously
- Motion setting date and time of appeal hearing for Pete Lammer for February 27 and 28, 2025 at 9:00 a.m.  
Moved by Gordan, seconded by Godar, to approve the item referenced above.  
Commission Clerk Rachel Bolender stated Mark Parmenter will be representing the Commission for this appeal. Parmenter will meet with Commissioners at 8:30 a.m. the first day of hearing to review the appeal process.  
Approved unanimously
- Receive and file Notice of Appeal from William Zamastil  
Moved by Godar, seconded by Gordan, to approve the item referenced above.  
Approved unanimously
- Receive and file Specifications of Charges and Grounds for William Zamastil  
Moved by Gordan, seconded by Godar, to approve the item referenced above.  
Approved unanimously
- Motion setting date and time of appeal hearing for William Zamastil was removed from the agenda. Commission Clerk Rachel Bolender stated the attorneys for each party will meet this week to determine some potential appeal hearing dates. The Commission will set the hearing date at a future meeting.

#### **COMMISSIONER COMMENTS**

- No other comments.

#### **ADJOURN**

- Chair Rehn adjourned the meeting at 8:46 a.m.

Prepared by:

Rachel Bolender, Civil Service Commission Clerk