



MINUTES

Civil Service Commission

8:30 AM - Tuesday, August 6, 2024
City Hall, 1225 6th Avenue

Minutes are in draft format until approved at the next meeting

The Civil Service Commission of the City of Marion, Linn County, Iowa met in regular session, on Tuesday, August 6, 2024, at 8:30 AM, at City Hall, 1225 6th Avenue, with the following members present:

PRESENT: Paul Rehn, Krystal Gordan, and John Godar

ABSENT: None

STAFF PRESENT: Rachel Bolender, Mike Kitsmiller, and Tom Fagan

REGULAR AGENDA

- Motion to approve the minutes from the July 2, 2024 meeting.
Moved by Godar, seconded by Gordan, to approve the item as referenced above.
Approved unanimously
- Motion to receive and file memos regarding Police Department new hires, promotion and resignation
Moved by Gordan, seconded by Godar, to approve the item as referenced above. Police Chief Mike Kitsmiller explained the employee changes at the Police Department.
Approved unanimously
- Motion to receive and file Resolution No. 32024 regarding the one-year suspension of Civil Service rules for position of Police Officer
Moved by Godar, seconded by Gordan, to approve the item as referenced above. Police Chief recapped the hiring process during the suspension.
Approved unanimously
- Discussion regarding Police Officer testing and interviews

Police Chief Mike Kitsmiller stated the first testing is scheduled for August 21 at 8 a.m. and the following Wednesday they would have interviews. It would be a similar schedule each month. Krystal Gordon and John Godar both stated they had interest in attending the test and interviews. Commission Clerk Rachel Bolender stated those who attend should attempt to attend all going forward to keep fairness. Bolender also asked if there was interest in receiving a monthly report that shows number of applicants, those that passed the tests and those the interviewed. Commissioners were in support of receiving a monthly report. Bolender stated that report would be emailed each month.

COMMISSIONER COMMENTS

- No additional comments were provided.

ADJOURN

- Chair Rehn adjourned the meeting at 8:45 a.m.

Prepared by:

Rachel Bolender, Civil Service Commission Clerk