



MINUTES Water Board

4:00 PM - Tuesday, June 11, 2024
Water Department, 3050 5th Avenue

The Water Board of the City of Marion, Linn County, Iowa met on Tuesday, June 11, 2024, at 4:00 PM, at Water Department, 3050 5th Avenue, with the following members present:

PRESENT: John Bender, John McIntosh, Amy Olson, William Kling, and Terry Chew

ABSENT:

STAFF PRESENT: Todd Steigerwaldt, Andy Smith, and Curt Huhndorf

CALL TO ORDER

REGULAR AGENDA

Motion to approve the May 14th minutes and May payable invoices for \$1,565,366.76.

Moved by McIntosh, seconded by Kling, to approve above referenced items. McIntosh asked about the IMON payment at Site #5. Smith stated Nelson Electric ran fiber to the new iron removal plant but it was messy and causing issues. Smith hired IMON to correct the fiber communications between the two buildings and things are working better now. McIntosh also asked about the new trailer. Smith stated it replaced the very old shoring trailer which we received about \$98 for in scrap metal. McIntosh asked if it was a budgeted item. Steigerwaldt stated it was not specifically budgeted but there was money remaining in the vehicle replacement fund to cover this purchase.

Approved unanimously

Motion to remove from table Water Main Application for the new Linn County Secondary Road Department Headquarters at 1902 County Home Road, Marion. (Tabled 3/12/24)

Moved by Bender, seconded by Olson, to approve above referenced item.

Approved unanimously

Motion approving Water Main Application for the new Linn County Secondary Road Department Headquarters at 1902 County Home Road, Marion.

Moved by Kling, seconded by McIntosh, to approve the above referenced item. Steigerwaldt told the board this application was tabled at the March 12th meeting until more information was received. The county has now completed the plans to extend water main from 35th Avenue and Hwy 13 to the intersection of Hwy 13 and County Home Road. V&K has reviewed and provided comments on the plan submittal too.

Garret Reddish with the Linn County engineering office was present to explain the project's goals, construction time and answer other questions the board had. They hope to receive bids later this summer and have contractor begin this fall and complete it in the spring of 2025. They are aware that they will be billed for the excess water that will be wasted to turn the water over. They will not be asking for oversizing cost reimbursement but will ask that a hookup fee be established when the land adjacent to this main is developed. City staff and the Marion city council have been made aware of this request and project.

McIntosh suggested they consider installing a bulk water filling station to repurpose the water that would otherwise be wasted. Garrett was interested in this concept and would follow up with credit card filling station that Cedar Rapids operates. Bender asked if the Hwy 13 crossing would be encased. Staff was pretty sure the DOT would make then encase the water main when boring under Hwy 13. The DOT has not reviewed the plans yet so that would probably be a requirement they will have.

Huhndorf asked if the existing fire hydrants at the landfill would be tied into this new main. Garrett thought they would be. Steigerwaldt stated if this was the case then we would need to know what condition and material type of the water main that would be connected to city water. It may be better to run new lines instead of using the old pipe buried in the landfill contaminated soil. Garrett mentioned that the existing water tower there is still in use but nobody drinks the water from it. The new water main will not be connected into the old elevated water tower.

Garrett stated after the new engineering headquarters is built they plan on demolishing the old engineering building and selling this parcel of land but keeping the County Conservation building.

Approved unanimously

Motion to receive and file the May 2024 revenue, expense and financial reports.

Moved by Kling, seconded by Olson, to approve above referenced reports. Steigerwaldt researched CD rates today and ended up transferring \$2 million from the Hi-Fi account at Farmers State Bank to a 6-month CD at Farmers State Bank as they provided the best rate.

Approved unanimously

Motion to receive and file general release of claim form from Ron Major and approve financial reimbursement for pavement restoration costs associated with water service restoration for 290 S. 11th Street for \$2,607.50.

Moved by Olson, seconded by Kling, to receive and file the general release of claim form and approve financial reimbursement for the above mentioned item. Steigerwaldt stated that the board reconsidered Mr. Major's situation at the May 14th meeting and they decided to make a financial reimbursement to Mr. Major for the restoration of his water service at 290 S. 11th Street.

Approved unanimously

Motion approving Resolution 24-13 accepting improvements and extensions of water main for Echo Ridge Estates 5th Addition to the city of Marion, Iowa.

Moved by Bender, seconded by Chew, to approve the above referenced item. Steigerwaldt described the location of this new subdivision. It is located west of Alburnett Road and north of Echo Hill Road. The developer is Integrity Custom Homes, Inc. aka Kent Backen of Marion. There are 23 single-family lots in this addition. All water

inspections and testing has been completed and passed. He recommended approval of the water improvements in this addition.

Approved unanimously

Motion approving Resolution 24-14 approving contract and bond for the 2024 Tama Street Water Main Relay Project.

Moved by Olson, seconded by Chew, to approve above referenced items. Steigerwaldt shared the background on this project with the board. Rathje was the low bidder. He anticipates them starting later this fall. Bender asked about the completion deadline. Steigerwaldt stated December 13, 2024.

Approved by the following votes:

Ayes: Bender, McIntosh, Olson, Kling, and Chew

Motion approving Resolution No. 24-15 approving contract with Loecke Building Service, Inc. for the 2024 Marion Water Department Storage Building Project.

Moved by McIntosh, seconded by Kling, to approve above referenced item. Steigerwaldt stated they already had a preconstruction meeting for the above project. Staff will begin removing the dirt for the future building site starting on Monday, June 17th. The concrete crew is anticipated to start the week of June 24th. Steigerwaldt is waiting on product submittals and the building permit is ready to be picked up by the contractor.

Approved by the following votes:

Ayes: Bender, McIntosh, Olson, Kling, and Chew

Motion approving Resolution No. 24-16 approving the transfer of funds from the sinking fund to capital projects fund.

Moved by Chew, seconded by Olson, to approve above referenced item. Steigerwaldt stated this resolution pertains to our FY 24-25 SRF loan principal funds to transfer from the sinking fund to the capital projects fund where the loan money is kept.

Approved by the following votes:

Ayes: Bender, McIntosh, Olson, Kling, and Chew

Motion approving Resolution No. 24-17 approving the fiscal year 2024-2025 operating budget transfer of monthly funds.

Moved by McIntosh, seconded by Kling, to approved above referenced item. Steigerwaldt stated this resolution is required by state code. The SRF loan requires us to do monthly transfers for the loan repayment of the Well #7 project. He stated he is keeping the monthly health insurance transfer amount the same as last year. There currently is \$241,624.97 in the health insurance account.

Approved by the following votes:

Ayes: Bender, McIntosh, Olson, Kling, and Chew

Motion approving water main application for the Sycamore Heights Phase 1 and 2 additions.

Moved by Bender, seconded by Olson, to approve above referenced item. Steigerwaldt stated this future subdivision was previously preliminary platted in December of 2022. It

is located north of 35th Avenue and east of 44th Street extended north of 35th Avenue. This property is formerly known as the Joe Ernst property. The developer has changed the street layout and slightly increased the lot sizes thus Steigerwaldt required them to resubmit another water main application form and pay the \$200 review fee. Construction is expected to begin this summer. This addition will be on the higher water pressure zone served by the 29th Avenue booster station and the future elevated water tower on Lucore Road.

Approved unanimously

Motion approving payment #2 to Kammiller Tree Services LLC for demo work at 6301 Lucore Road for \$18,000.00.

Moved by Chew, seconded by Olson, to approve the above referenced item. Steigerwaldt stated the cleanup of this site is completed. All that remains is the seeding. Once the seed mixture takes we can release the remaining 5% retainage that is still owed. He also mentioned to the board that he found a contractor to replace 8 of the windows in the crib structure which will keep the birds and rain out. They were agreeable to have this work done.

Approved unanimously

Motion approving payment to Iowa Communities Assurance Pool (ICAP) for next fiscal year's general/vehicle/property insurance renewal in the amount of \$76,085.00.

Moved by Kling, seconded by Bender, to approve above mentioned item. Steigerwaldt told the board we are now insuring the new iron removal building which has added to the premium increase. There was also a 10% across the board valuation increase for our facilities too. Last year's premium was \$56,212.00. Over the past 12 years we have paid premiums totaling approximately \$360,000. In that time period we have received claim payouts close to \$983,000.00. The board was ok with paying the annual premium amount for the department's insurance.

Approved unanimously

Motion approving two payments to Veenstra & Kimm, Inc. for a total of \$3,319.61.

Moved by Kling, seconded by Chew, to approve the above referenced item. Steigerwaldt stated the Well 11 project should be the last invoice. They only billed us for 41% of the contracted amount. The other invoice is for the future elevated water tower on Lucore Road. They had their survey crew here to topo the site.

Approved unanimously

Motion approving Seasonal Part Time Service Worker job description.

Moved by McIntosh, seconded by Kling, to approve the above reference item. Steigerwaldt shared the job description for a seasonal part time service worker. He stated during our budget discussion last January, funds were included up to \$30,000 for a seasonal worker to assist staff during the busy summer and fall months when private contractors and city projects need inspection and staff also need to use some vacation time. This seasonal position will provide additional manpower as needed to cover tasks and duties when we are short on staff and multiple projects are happening all at once. The applicant, Jim Byers, was present at the meeting and gave the board his background experience and answered questions that the board asked.

Approved unanimously

Discussion regarding Field Operations Reports.

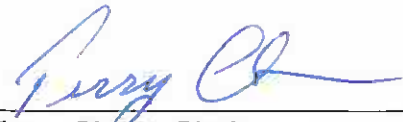
Smith told the board what staff was doing last month. Staff completed the winter leak hole yard repairs and did spring cleanup at the various plants. There was one water main break at 690 3rd Avenue last month and 23 fire hydrants were maintained.

Secretary Report

Steigerwaldt stated there were 24 building permits pulled in May. Three of them were for solar installations on homes. He also shared a concept layout of the future aquatic center that the Marion Parks department is looking at building.

Adjourned at 5:26 pm.

The next Marion Water Board meeting will be on Tuesday, July 9th at 4 pm at 3050 5th Avenue, Marion and also on ZOOM.



Terry Chew, Chairman



Todd Steigerwaldt, Secretary