



# AGENDA

## City Council Regular Session

5:30 PM - Thursday, April 4, 2024

City Hall, 1225 6th Avenue

This meeting is being recorded. Any item listed on the agenda may be open to discussion by the City Council.

### *Tentative Agenda*

*Final Agenda will be Posted Wednesday Afternoon*

This meeting is viewable online. To watch, go to Zoom.com, select Join a Meeting, and enter the Meeting ID# TBD. A link is also provided at [www.cityofmarion.org](http://www.cityofmarion.org). Audio only can be heard by calling 1-646-558-8656 and entering the same Meeting ID listed above.

Those who wish to comment must either attend the meeting in person or submit the comment to the City Clerk by 4:00 p.m. on Thursday, April 4 via email at [cityclerk@cityofmarion.org](mailto:cityclerk@cityofmarion.org).

Page

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### MOMENT OF SILENCE

### PROCLAMATIONS/OATHS

- |    |   |       |
|----|---|-------|
| 1. | Proclamation - National Library Week (April 7-13, 2024) | 6 - 7 |
|    | <a href="#">Agenda Memo - AM-24-252 - Pdf</a>           |       |
| 2. | Proclamation - Fair Housing Month (April 2024)          | 8 - 9 |
|    | <a href="#">Agenda Memo - AM-23-1187 - Pdf</a>          |       |

### PUBLIC FORUM

This section is for comments from the public on topics listed on the agenda not associated with a public hearing.

### CONSENT AGENDA

This section includes routine items and will be enacted by one motion without separate discussion unless Council requests an item to be removed to be considered separately.

Motion to approve the Consent Agenda as follows:

- |      |   |         |
|------|---|---------|
| A.   | Administrative Services (5:20-5:25)   |         |
| A.1. | Minutes of the March 19, 21 and 26, 2024 City Council meetings  | 10 - 20 |
|      | <a href="#">Agenda Memo - AM-24-254 - Pdf</a>   |         |
| A.2. | Hold Harmless Agreement with:   | 21 - 30 |
|      | <ul style="list-style-type: none"><li>Wilkins PTO regarding the Spring Carnival on April 19, 2024 at Wilkins Elementary School - 2127 27th Street</li></ul> |         |
|      | <a href="#">Agenda Memo - AM-24-230 - Pdf</a>   |         |

A.3.	Payments as presented in the amount of \$2,582,189.69 <a href="#">Agenda Memo - AM-24-255 - Pdf</a>	31 - 50
A.4.	Motion to receive and file the following job descriptions and grade assignments for Public Services: <ul style="list-style-type: none"> <li>• Public Services &amp; Utilities Director</li> <li>• Traffic and Roadway Lighting Manager</li> <li>• Fleet Manager</li> <li>• Operations and Street Maintenance Manager</li> <li>• Sanitary &amp; Stormwater Manager</li> <li>• Solid Waste &amp; Recycling Manager</li> <li>• Contracted Services Supervisor</li> <li>• Fleet Supervisor</li> </ul> <a href="#">Agenda Memo - AM-24-251 - Pdf</a>	51 - 75
A.5.	Resolution approving partial payment no. 40 to Tidal Basin Government Consulting LLC for services related to Derecho Disaster Recovery in the amount of \$1,387.50 <a href="#">Agenda Memo - AM-24-227 - Pdf</a>	76 - 80
A.6.	Resolution setting date of public hearing for April 18, 2024 regarding the FY25-FY29 Capital Improvement Program (CIP) <a href="#">Agenda Memo - AM-24-243 - Pdf</a>	81 - 87
A.7.	Resolution approving amended Schedule of Fees, Bonds and Insurance effective April 1, 2024 <a href="#">Agenda Memo - AM-24-261 - Pdf</a>	88 - 124
B.	Public Services (5:25-5:30)	
B.1.	Resolution approving change order no. 1 with Henderson Truck Equipment regarding the Public Services fleet acquisition and authorizing payment in the amount of \$156,789 (EQPT-18-075) <a href="#">Agenda Memo - AM-24-229 - Pdf</a>	125 - 126
B.2.	Resolution approving change order no. 1 with Truck Country of Iowa regarding the Public Services fleet acquisition and authorizing payment in the amount of \$25,926 (EQPT-18-075) <a href="#">Agenda Memo - AM-24-266 - Pdf</a>	127 - 128
B.3.	Resolution approving purchase of six roll-off bins from Kilburg Equipment LLC regarding the Public Services fleet acquisition and authorizing payment in the amount of \$34,860 (EQPT-18-077) <a href="#">Agenda Memo - AM-24-264 - Pdf</a>	129
C.	Public Safety	
C.1.	Resolution approving purchase of two 2024 Ford Explorer Interceptors from Stiver Ford and authorizing payment in the amount of \$94,706 <a href="#">Agenda Memo - AM-24-242 - Pdf</a>	130 - 134

- D. Parks - None
- E. Engineering
- E.1. Resolution approving temporary construction easement with Richard and Julie Leverett, 525 6th Street, regarding the 2024 5th Avenue Reconstruction Project (ANN-24-001 & ANN-18-029) 135 - 138  
[Agenda Memo - AM-24-234 - Pdf](#)
- E.2. Resolution approving temporary construction easement with Oldenburger Properties, LLC, 235/237 5th Avenue, regarding the 2024 5th Avenue Reconstruction Project (ANN-24-001 & ANN-18-029) 139 - 142  
[Agenda Memo - AM-24-235 - Pdf](#)
- E.3. Resolution approving a temporary construction easement agreement with Belmont Properties LLC % Kathy Weisbein, 271 7th Avenue, regarding the Alburnett Road Extension Project and authorizing payment in the amount of \$440 (TRANS-18-092) 143 - 149  
[Agenda Memo - AM-24-236 - Pdf](#)
- E.4. Resolution approving a temporary construction easement agreement with Brian and Lynette Buhrman, 205 9th Avenue, regarding the Alburnett Road Extension Project and authorizing payment in the amount of \$800 (TRANS-18-092) 150 - 156  
[Agenda Memo - AM-24-237 - Pdf](#)
- E.5. Resolution approving a purchase agreement with Dustin T. Hansen and Audrianna E. Cleveland, 245 8th Avenue, regarding the Alburnett Road Extension Project and authorizing payment in the amount of \$1,910 (single persons - joint tenants, \$955 each) (TRANS-18-092) 157 - 169  
[Agenda Memo - AM-24-238 - Pdf](#)
- E.6. Resolution approving temporary construction easement with SJTT Holdings Inc. % Scott and Jami Rosekrans, 2566 5th Avenue, regarding the 2024 6th Avenue Drainage Improvements Project 170 - 172  
[Agenda Memo - AM-24-239 - Pdf](#)
- E.7. Resolution accepting the public improvements associated with Jacobs Landing 1st Addition to the City of Marion 173  
[Agenda Memo - AM-24-246 - Pdf](#)
- E.8. Motion to receive, file and refer to the Traffic Advisory Committee (TAC) a petition regarding adding a street light near 3231 Silver Oak Trail (John Cassidy, 3112 Silver Oak Trail) 174 - 178  
[Agenda Memo - AM-24-257 - Pdf](#)
- E.9. Resolution approving support of naming the creek located east of C Avenue, South of Oak Park Trail, West of Alburnett Road and North of Dry Creek as Coopers Creek to the United States Geological Services. (USGS) 179 - 189  
[Agenda Memo - AM-24-259 - Pdf](#)

- F. Community Development
- F.1. Resolution approving Bowman Woods Unit Thirty-Eight Final Plat and Memorandum of Agreement for property located south of East Robins Road and west of Brookfield Drive, Marion, Iowa (Bowman Wood Units Outlots Homeowners Association, Inc) 190 - 206  
[Agenda Memo - AM-24-240 - Pdf](#)

G. Library - None

## **REGULAR AGENDA**

- A. Administrative Services
- A.1. Ordinance No. 24-04 designating an area of Marion, Iowa, as the 2024 Multifamily Housing Urban Revitalization Area (second consideration) 207 - 217  
[Agenda Memo - AM-24-233 - Pdf](#)
- A.2. Public hearing on proposal to enter into an Essential Purpose Loan Agreement 218 - 221  
[Agenda Memo - AM-24-245 - Pdf](#)
- A.3. Public hearing on proposal to enter into a General Purpose Loan Agreement 222 - 223  
[Agenda Memo - AM-24-248 - Pdf](#)
- A.4. Public hearing on proposal to enter into a CeMar Trail Loan Agreement 224 - 225  
[Agenda Memo - AM-24-249 - Pdf](#)
- A.5. Resolution taking additional action on proposals to enter into Loan Agreements, combining Loan Agreements, and providing for the levy of taxes to pay the same 226 - 227  
[Agenda Memo - AM-24-250 - Pdf](#)
- B. Public Services - None
- C. Public Safety - None
- D. Parks - None
- E. Engineering
- E.1. Ordinance No. 24-05 adopting amendments to Chapter 163 of the Code of Ordinances relating to Flood Damage Prevention, the 2024 FEMA Flood Insurance Study (FIS) and the 2024 FEMA Flood Insurance Rate Map (FIRM) (second consideration) 228 - 249  
[Agenda Memo - AM-24-244 - Pdf](#)
- F. Community Development
- F.1. Public hearing regarding amendments to the Marion Zoning Map for revisions to thirteen properties in Marion, Iowa (City of Marion) 250 - 254  
[Agenda Memo - AM-24-206 - Pdf](#)

- F.2. Ordinance amending the Marion Zoning Map regarding the revisions to thirteen properties in Marion, Iowa (City of Marion) (initial consideration)

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[Agenda Memo - AM-24-207 - Pdf](#)

- G. Library - None

### **PUBLIC FORUM**

This time is set aside for comments from the public. Please understand that the City Council will not take any action on your comments at this meeting due to requirements of the Open Meetings Law, but may do so at a future meeting.

### **COUNCIL COMMENTS**

During this portion of the meeting, Council members may bring forward communications, concerns and reports on various matters.

### **ADJOURN**