



# MINUTES

## Civil Service Commission

8:30 AM - Tuesday, November 7, 2023  
City Hall, 1225 6th Avenue

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*\*Minutes are in draft format until approved at the next meeting\**

The Civil Service Commission of the City of Marion, Linn County, Iowa met in regular session, on Tuesday, November 7, 2023, at 8:30 AM, at City Hall, 1225 6th Avenue, with the following members present:

PRESENT: Paul Rehn and John Godar (Note: third position is currently vacant.)

ABSENT: None

STAFF PRESENT: Rachel Bolender, Mike Kitsmiller, and Tom Fagan

### REGULAR AGENDA

- Motion to approve the minutes from the October 3, 2023 meeting  
Moved by Godar, seconded by Rehn, to approve the item referenced above.  
Approved unanimously
- Motion to approve certified list for Police Officer as follows:
  - James Vick
  - Kee Sang Huh
  - Randall White
  - Brandon Culmore
  - Austin Lynch
  - Ryley Botsford
  - Kael Endecott
  - Johanna Steggall
  - Colby KaplanMoved by Godar, seconded by Rehn, to approve the item referenced above.  
Approved unanimously
- Motion to receive and file memo regarding Police Department resignation and promotion.  
Moved by Godar, seconded by Rehn, to approve item referenced above. Police Chief Kitsmiller stated these promotions are due to the retirement of Scott Elam.  
Approved unanimously
- Motion to receive and file memo regarding Fire Department promotions  
Moved by Godar, seconded by Rehn, to approve item referenced above. Fire Chief Tom Fagan stated these promotions are due to recent retirements.

Approved unanimously

- Discussion Regarding January 2024 Meeting

Commission Clerk Rachel Bolender stated the first Tuesday in January is a City holiday and offices will be closed. The Commissioners discussed cancelling the January meeting but scheduling a special meeting if an item comes up in December.

#### **COMMISSIONER COMMENTS**

- Commissioner John Godar spoke about the police officer testing and interview process.
- Fire Chief Tom Fagan spoke about the graduation ceremony for the nine new firefighters.
- Commission Clerk Rachel Bolender spoke about the vacancy and asked if anyone knows of someone interested to encourage them to apply. In order to keep the commission gender balanced, a woman should be appointed.

#### **ADJOURN**

- The meeting adjourned at 8:50 a.m.

Prepared by:

Rachel Bolender, Civil Service Commission Clerk