



# MINUTES

## Civil Service Commission

8:30 AM - Tuesday, June 6, 2023  
City Hall, 1225 6th Avenue

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*\*Minutes are in draft format until approved at the next meeting\**

The Civil Service Commission of the City of Marion, Linn County, Iowa met in regular session, on Tuesday, June 6, 2023, at 8:30 AM, at City Hall, 1225 6th Avenue, with the following members present:

PRESENT: Paul Rehn, John Godar, and Rachel Kadlec  
ABSENT: None  
STAFF PRESENT: Rachel Bolender, Mike Kitsmiller, and Tom Fagan

### REGULAR AGENDA

- Motion to approve the minutes from the May 2, 2023 meeting.  
Moved by Kadlec, seconded by Godar, to approve item as referenced above.  
Approved unanimously
- Motion to approve an additional meeting in June for June 20 at 8:30 a.m. and to move the July meeting to July 18 at 8:30 a.m.  
Moved by Godar, seconded by Kadlec, to approve item as referenced above.  
Approved unanimously
- Motion to receive and file memo regarding Police Department resignations  
Moved by Kadlec, seconded by Godar, to approve item as referenced above. Police Chief Mike Kitsmiller provided an overview of the resignations.  
Approved unanimously
- Motion to receive and file memo regarding Police Department new hires  
Moved by Godar, seconded by Kadlec, to approve item as referenced above. Police Chief Mike Kitsmiller provided information about the new hires as well as more information about lateral transfers.  
Approved unanimously
- Discussion regarding the certified list for Battalion Chief

Fire Chief Tom Fagan stated part of the strategic plan for the Fire Department is a reorganization. They will eventually hold assessment centers for all promotional positions in the department. The Battalion Chief certified list will expire in February 2024.

- Motion to receive and file memo regarding the Fire Department Community-Driven Strategic Plan

Moved by Kadlec, seconded by Godar, to approve item as referenced above. Fire Chief Tom Fagan provided an overview of the strategic plan.

Approved unanimously

#### **COMMISSIONER COMMENTS**

- Commission Clerk Rachel Bolender stated there was an error on the agenda and the police officer tests actually start at 8:00 a.m. She asked commissioners who will be attending to arrive around 7:45 a.m.

#### **ADJOURN**

- Paul Rehn adjourned the meeting at 8:50 a.m.

Prepared by:

Rachel Bolender, Civil Service Commission Clerk