



MINUTES

Water Board

4:00 PM - Tuesday, August 9, 2022

Water Department, 3050 5th Avenue

The Water Board of the City of Marion, Linn County, Iowa met on Tuesday, August 9, 2022, at 4:00 PM, at Water Department, 3050 5th Avenue, with the following members present:

PRESENT: John Bender, Amy Olson, William Kling, John McIntosh, and Terry Chew

ABSENT:

STAFF PRESENT: Todd Steigerwaldt, Andy Smith, and Curt Huhndorf

CALL TO ORDER

ROLL CALL

REGULAR AGENDA

Motion to approve the July 12th 2022 minutes and July 2022 payable invoices for \$1,136,616.02.

Moved by Kling, seconded by Bender, to approve items referenced above. Bender asked about the extra overtime hours in July. Steigerwaldt stated there was the big water main leak on Marion Boulevard and Armar Drive that occurred in July that contributed to the extra overtime hours in July.

Approved unanimously

Motion to receive and file the July 2022 revenue, expense and financial reports.

Moved by Chew, seconded by Olson, to approve the items referenced above. Steigerwaldt reviewed the month end reports with the board.

Approved unanimously

Motion to receive and file fund balance annual comparison report, account statistic report, annual revenue and credit card transaction reports.

Moved by Bender, seconded by Chew, to receive and file the end of the year comparison reports provided by Janice Lawrence. Steigerwaldt stated the end of the fiscal year end summaries are looking positive and heading in the right direction. He stated there was a decrease in our overall fund balance at the end of the fiscal year mainly due to the Well 5 & 8 Water Treatment Plant project expenses last year.

Approved unanimously

Resolution 22-13 approving contract and bond for the Well 4 GSR Repair and Recoating Project.

Moved by Bender, seconded by Chew, to approve above referenced item. Steigerwaldt stated this project will occur next spring. Kling asked if we know the extent of the repair work. Steigerwaldt stated we will not know this until we take the tank out of service next spring then staff and the contractor will evaluate the scope of repairs needed.

Approved by the following votes:

Ayes: Bender, Olson, Kling, McIntosh, and Chew

Motion to approve Project Calendar for the 4355 29th Avenue Water Main Project.

a. Resolution 22-14 approving resolution of necessity for the 4355 29th Avenue Water Main Project.

b. Resolution 22-15 ordering preparation of detailed plans, specifications, notice of hearing and letting, and notice to bidders, form of contract, and estimate of cost regarding the 4355 29th Avenue Water Main Project.

c. Resolution 22-16 approving and adopting final plans and specifications, notice of hearing and letting, notice to bidders and form of contract and cost estimate regarding the 4355 29th Avenue Water Main Project.

d. Motion setting a Public Hearing for the 4355 29th Avenue Water Main Project for September 13th 2022 at 4 PM.

Moved by Chew, seconded by McIntosh, to approve the entire project calendar listed above as suggested by Kling instead of approving each item separately. Both Chew and McIntosh agreed to this suggestion. Steigerwaldt share the scope of the project with the board. There is approximately 700' of water main that has not been installed along 4355 29th Avenue. Staff has been challenged by some lower chlorine residual readings in this area and staff believes that completing this loop will alleviate this issue. The new property owner is not prepared to develop this property and plans on living there for a long time so development will not install this section of water main. The current road was installed back in 2004. The engineer's estimate is \$70,885 with the Water Department purchasing the pipe for the contractor. Bender asked if the property owner will dedicate more right of way. Steigerwaldt stated once the owner develops the land then he would be required to dedicate the additional right of way. Chew asked about a connection fee. Steigerwaldt stated at this time there is no planned connection fee for the current owner. If he would sell the land to a developer then the board could choose to establish a connection fee. The Water Department pays for the material oversizing cost on these larger transmission lines. Steigerwaldt stated that eight contractors had requested plans so far.

Approved by the following votes:

Ayes: Bender, Olson, Kling, McIntosh, and Chew

Motion to approve partial payment #14 to WRH, Inc. for the Well 5 & 8 Water Treatment Plant for \$70,103.35.

Moved by McIntosh, seconded by Olson, to approve above referenced item. Smith highlighted with the board the status of the iron removal plant. There are several items still on back order that are holding up the completion of the facility. Steigerwaldt anticipates that it will be completed later this fall or early winter.

Approved unanimously

Motion to approve annual economic development investment to Medco for \$3,025.00.

Moved by Olson, seconded by Kling, to approve the item referenced above. Steigerwaldt stated that the board has supported Medco over the years and this is a budgeted expense. This is the same amount the board invested with Medco last year.

Approved by the following votes:

Ayes: Bender, Olson, Kling, and Chew

Nays: McIntosh

Motion to approve payment to Veenstra & Kimm Inc. for design work associated with the Well 5 & 8 Water Treatment Project for \$796.00.

Moved by Bender, seconded by Olson, to approved above referenced item.

Approved unanimously

Motion to approve monthly rental house rate for 788 2nd Street.

Moved by Chew, seconded by Kling, to approve above mentioned item. Olson asked the board if they would be willing to rent her the 788 2nd Street house to her family as they recently purchased a new house and sold their existing house. The possession date of her new home was later this fall and the buyers of her existing house would be taking possession of her existing house in early September. She is having a hard time finding temporary short term housing. Chew suggested a monthly rent of \$400 per month. Olson was agreeable to this amount. Steigerwaldt suggested that Olson put the utilities in her name at the start of September as the department has them in their name now. Olson was fine with this as well. Kling asked about the demolition schedule. Steigerwaldt stated he has spoken with the Engineering Department and they have not received the approval from the Finance Department at this time so there is no demolition package started. Steigerwaldt anticipated the demolition to occur sometime this winter.

Approved unanimously

Discussion regarding the Field Operations Report.


Smith reviewed the July field activity report with the board. He stated the DNR pulled a water sample from Well #1 to look for PFAS. Huhndorf's distribution crew continues to work on the 14th Avenue and 8th Street water main relay project. Steigerwaldt stated they were getting a quote to abandon Well #2. McIntosh stated he wanted to do this when he worked for the department.

Steigerwaldt shared the July building permit report and they discussed possible options for a memorial tree or park bench for the deceased former board member Greg Hapgood.

Adjourned at 5:02 PM

Next meeting well be held at 3050 5th Avenue, Marion, Iowa at 4:00 PM on Tuesday, September 13th 2022 and on Zoom.

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William A. Kling, Chairman



Todd Steigerwaldt, Secretary