



MINUTES Water Board

4:00 PM - Tuesday, June 14, 2022
Water Department, 3050 5th Avenue

The Water Board of the City of Marion, Linn County, Iowa met on Tuesday, June 14, 2022, at 4:00 PM, at Water Department, 3050 5th Avenue, with the following members present:

PRESENT: John Bender, Amy Olson, William Kling, John McIntosh, and Terry Chew

ABSENT:

STAFF PRESENT: Todd Steigerwaldt and Curt Huhndorf

CALL TO ORDER

ROLL CALL

REGULAR AGENDA

Motion to approve the May 10th 2022 minutes and May 2022 payable invoices in the amount of \$1,030,140.14.

Moved by McIntosh, seconded by Kling, to approve items referenced above. Bender asked about some of the overtime last month. Steigerwaldt stated there was one main break and that contractors are working later hours installing water main that require inspection by staff.

Approved unanimously

Motion to receive and file the May 2022 revenue, expense and financial reports.

Moved by Kling, seconded by Bender, to approve the items referenced above. Steigerwaldt highlighted a couple of items from the financial reports from Janice Lawrence:

- General Fund Revenues: SpeedConnect is still behind on the monthly lease payments. Steigerwaldt has called them and told them power will be shut off if past and current payments are not made.
- The Health Fund had a credit because the City didn't submit their bill for health insurance on time.
- Steigerwaldt stated expenses for the year are only at 84% of expected 92% based on 11 months. No large expenses anticipated for the remaining of the fiscal year.

Approved unanimously

Motion to approve Resolution 22-06 accepting improvements and extensions of water main for Green Acres 1st Addition to the City of Marion, Iowa.

Moved by Bender, seconded by Olson, to approve item referenced above. This addition is located at the southeast corner of Hwy 13 and Hwy 151 just west of the new Kwik Star truck stop. The site is graded and public improvements are installed and are ready to accept. The developer is currently holding off on starting on the building structure. Bender asked if the water main is extended south to Linn-Aire Drive. Steigerwaldt stated the developer has installed the water main to his south property line. The property owner/future developer of the RV camper storage lot will eventually extend the water main to Linn-Aire Drive.

Approved by the following votes:

Ayes: Bender, Olson, Kling, McIntosh, and Chew

Motion approving payment to Rugger Underground Construction Inc. for boring 722' of 6" water main on 8th Street and 14th Avenue for \$10,954.00.

Moved by McIntosh, seconded by Kling, to approve the above referenced payment. Steigerwaldt stated this is part of Curt's water main relay project that is underway this Spring. Curt stated he is approximately halfway done with this project.

Approved unanimously

Motion approving Resolution 22-07 the fiscal year 2022-2023 operating budget transfer of monthly funds.

Moved by Bender, seconded by Chew, to approve above referenced item. Steigerwaldt stated this is a state code requirement to list the monthly transfer amount for health and sinking funds.

Approved by the following votes:

Ayes: Bender, Chew, Olson, Kling, and McIntosh

Motion approving Resolution 22-08 transfer of funds to the Capital Projects fund.

Moved by Bender, seconded by Olson, to approve above referenced item as amended per update from Steigerwaldt. Steigerwaldt shared that the enclosed resolution was modified from the board packet. He shared the new amended resolution with the board to review. The amended resolution allows the transfer of sinking funds to be moved to the Capital Projects fund in the amount of \$144,000 to comply with the SRF loan documents requirements. We are required to monthly set aside funds in the sinking fund to cover the annual debt. The FY 22-23 annual debt service is \$178,440 (principal, interest and service fee).

Approved by the following votes:

Ayes: Bender, Olson, Kling, McIntosh, and Chew

Motion to receive and file Marion Groundwater Investigation report for Lucore Road and Fernow Road completed by Iowa Geological Survey.

Moved by McIntosh, seconded by Olson, to approve per above referenced item. Steigerwaldt reviewed the hydrogeologist's report with the board. In summary, the Fernow Road well site has good potential for a future municipal drinking well while the Lucore Road site has little potential. Steigerwaldt recommended drilling a future well as early as next year on the Fernow Road site to verify the capacity and water quality ahead of the future residential development coming to that area.

Approved unanimously

Motion to review and approve insurance renewal with Wellmark and Delta Dental consistent with the City of Marion contract for such services.

Moved by Kling, seconded by Olson, to approve above referenced item. Steigerwaldt reviewed the Health Insurance presentation with the board at the meeting. In past year's the board has followed the city's rates for employee's monthly contribution to the health fund. The City is raising employee's health insurance monthly contribution by 6.23%, increasing the stop loss premium from \$40,000 to \$50,000 and switching to Delta Dental from Blue Cross Blue Shield for dental coverage.

Approved unanimously

Motion approving Professional Services Agreement with David Besler for plumbing and underground construction service work.

Steigerwaldt shared this Professional Services Agreement with the board members. Several members had some questions regarding the insurance requirement that Besler currently carries now and how much typically should a contractor carry. The board asked Steigerwaldt to gather this information and re-present this item at the next board meeting for them to consider. They understood the basic desire and need that Steigerwaldt was trying to solve which was to be able to hire our own staff member to repair and/or replace stop boxes for customers who reuse or are unable to fix their stop box so we can suspend their water service for non-payment as other contractors are not interested in doing these small repair jobs. No action was taken on this item by the board.

Motion approving Change Order #2 with WRH, Inc. for Well 5 & 8 Water Treatment Plant for \$14,541.60.

Moved by McIntosh, seconded by Bender, to approve item referenced above. Steigerwaldt stated the existing piping leaving the existing booster station was not installed as anticipated and drawn on the construction plans. Staff and the contractor laid out a new pipe alignment and the engineer revised the plans. The Marion Water Department purchased the additional piping and materials for the contractor. This change order is for the labor only to install the additional piping.

Approved unanimously

Motion to approve partial payment #12 to WRH, Inc. for the Well 5 & 8 Water Treatment Plant for \$164,869.66.

Moved by Chew, seconded by Kling, to approve above referenced item. Steigerwaldt stated the contractor was completing the outside underground piping that included the Change Order #2 work. The building has dry wall and electricians continue to work. There are still components that are on back order that the contractors are waiting on that is delaying the project's completion which is expected to be done in August.

Approved unanimously

Motion to approve payment to Veenstra & Kimm Inc. for work associated with the Well 5 & 8 Water Treatment Plant Project for \$1,000.00.

Moved by Chew, seconded by Kling, to approve item above per approved contract.

Approved unanimously

Motion to approve payment to Veenstra & Kimm Inc. for design work associated with the Well #4 Ground Storage Tank Painting and Repair Project for \$716.00.

Moved by Olson, seconded by Chew, to approve item referenced above. Steigerwaldt stated a kickoff meeting was held last month with the consultant. Plans and specifications will be completed by the end of this month with an anticipated letting on June 30th 2022 and awarding the contract at the July 12th board meeting. The contractor could start work this fall or next spring depending on their schedule and supplies availability.

Approved unanimously

Motion to approve Project Calendar for the Well #4 GSR Painting and Repair Project.

a. **Resolution 22-09 approving Resolution of Necessity for the Well #4 GSR Painting and Repair Project.**

b. **Resolution 22-10 ordering preparation of detailed plans, specifications, notice of hearing and letting, and notice to bidders, form of contract, and estimate of cost regarding the Well #4 GSR Painting and Repair Project.**

c. **Resolution 22-11 approving and adopting final plans and specifications, notice of hearing and letting, notice to bidders and form of contract and cost estimate regarding the Well #4 GSR Project.**

d. **Motion setting a Public Hearing for the Well #4 GSR Painting and Repair Project for July 12, 2022 at 4:00 PM.**

Moved by McIntosh, seconded by Kling, with Kling recommending the motion include approving the entire project calendar Resolution 22-09, 22-10, 22-11 and setting the public hearing all at once. The rest of the board members were fine with this suggestion. Steigerwaldt stated this project was for the repainting and repair of our 1 MG ground storage reservoir at Site #4. The contractor will have the option to do the work this fall or next spring. The engineering estimate is \$375,000.00.

Approved by the following votes:

Ayes: Bender, Olson, Kling, McIntosh, and Chew

Motion approving increase in life insurance benefit from \$30,000 to \$50,000.

Moved by Bender, seconded by Kling, to approve above referenced item. Steigerwaldt shared with the board what the City offers their non-bargaining employees which was life insurance equal to their salary up to \$50,000. To increase from \$30,000 to \$50,000 in life insurance the budget impact is an additional \$3.80 per month x 14 employees = \$53.20 per month. The board discussed and decided to increase the employee's life insurance policy to \$50,000.00.

Approved unanimously


Discussion regarding the Field Operations Report.


Steigerwaldt updated the board on the May field activities report and status of the Well 5 & 8 Iron Removal Plant Project. He shared a lot of contractors are working now and keeping the inspectors and crews busy making taps. Huhndorf's crew has been replacing old water main along 8th Street and 14th Avenue, there was one water main break and they did 88 service taps last month.

The Marion Census report was discussed as well as the status of the department's rental house by Site #4 where the renter is moving out at the end of the month. The board's feeling was to not get another renter but instead see if the City will purchase it from us and demo it.

ADJOURN

The meeting was adjourned at 5:30 PM. The next monthly board meeting will be on Tuesday, July 12th 2022 at 4:00 PM at 3050 5th Avenue and on Zoom.


William A. Kling, Chairman


Todd Steigerwaldt, Secretary