

1. CALL TO ORDER: (4:03)

2. ROLL CALL:

Members Present: Barkalow, Billings, Brandt, Neilly, Prouty, Scott, Staashelm, Thayer

3. ELECTION OF OFFICERS:

It was discussed that Billings had served 2 years as the Chair of BPAC and Barkalow had served 2 years as Vice Chair, making them ineligible for a 3rd consecutive term in those respective positions. It was noted that Thayer had served 1 year as Secretary.

Thayer volunteered to be Secretary again in 2021.

Motion by Barkalow, seconded by Brandt to nominate Staashelm as Chair of the BPAC for 2021. All "Ayes", motion carried.

Motion by Barkalow, seconded by Thayer to nominate Billings as Vice-Chair of the BPAC for 2021.

All "Ayes", motion carried.

Motion by Barkalow, seconded by Brandt to nominate Thayer as Secretary of the BPAC for 2021.

All "Ayes", motion carried.

4. MINUTES:

a. Bicycle and Pedestrian Advisory Committee – October 27, 2020

Motion by Thayer, seconded by Neilly, to approve the minutes.

All 'Ayes', minutes approved.

5. ANNUAL ETHICS POLICY REVIEW:

Billings distributed (electronically) informational items related to the Ethics Policy that all the members have signed and provided a brief review. She noted that they are not required to sign anything annually, just review the policy as a refresher. She noted that this is the second annual review and anticipates it to be on the first agenda of the year going forward.

6. AARP GRANT UPDATE

a. Trike update – Prouty informed the Committee that in addition to the AARP Grant for electric trikes, the Council funded an equal amount so that a total of 4 bikes could be purchased. Billings showed the Committee the style of trikes that were purchased. Additional accessories are still being considered.

b. Marketing ideas - Prouty noted that she has been working with the IowaBIG students for marketing ideas and a brochure. Potential use in a Bike to Work Week event or in the swamp fox parade.

- c. Photo Opportunity – Prouty noted that two of the trikes are in and pictures are needed for the brochures. She asked if any BPAC members, preferably AARP members would want to test ride the trikes and get their picture taken.

7. BIKE RACKS IN UPTOWN

Prouty noted that some of the Uptown businesses had commented that they did not feel there were enough bike racks in the Uptown. Billings noted that a business could seek out and install a business themed bike rack, but it can sometimes be difficult between tenant and building owner. Prouty asked if bike racks in the uptown could be a hotel/motel request from BPAC. The Committee agreed it would be a good application for bike racks in the Uptown, but also want businesses to have to participate in costs if they are requesting them.

8. TRAIL / BRIDGES PROJECT UPDATE:

- a. CeMar Trail
 - i. Bridge Demo – The bridge over Marion Boulevard is down, Engineering is working on project closeout through the IDOT.
 - ii. Indian Creek Bridge – In November the center pier was discovered to be insufficient to remain and a new center pier will be constructed to support the bridge. An additional 20 working days were added to the project.
 - iii. Paving through Thomas and Legion – Paving substantially complete, but backfill along the edges remains. Trail still marked as closed, but parks is clearing snow.
 - iv. Marion Blvd Bridge– The letting date for the project is February 16th with a late start date of June 7th and 95 working days being allotted.
 - v. South of Hwy 100 – Discussions with the property owner(s) south of Highway 100 are ongoing.
- b. Indian Creek Trail – Recently got the okay from IDOT to move forward with property acquisitions.
- c. MISD SRTS (Phase 1) – Project is complete. Staff submitted application for remainder of project (Phase 2) to the CMPO.
- d. 10th Avenue Sidepaths – All documents have been submitted to the IDOT for an April letting.

9. OTHER BUSINESS:

Scott asked about the possibility of trail counters being placed out by Waldo's Rock Park. He asked if Linn County Trails Association would be allowed to put counters along the trail, or if the City wanted a specific type. Billings noted that it is her desire to have similar counters to what is in front of Marion City Hall for ease of use and maintenance. She noted that the counters in front of City Hall can differentiate both pedestrians and bicycles whereas the ones with Linn County Trails Association is anything that breaks a beam.

Prouty asked if BPAC has any budget? She wondered if BPAC could get funding for trail accessories such as bike racks, counters, benches, etc. Billings noted that BPAC does not have any budget but has done amenity projects through grant funds. Staashelm commented that the BPAC is an advisory Committee and that any funding for a project would be funneled through a department. Staashelm informed the committee that he has begun an allocation for amenities along the trail. Staashelm mentioned that the Greater Cedar Rapids Community Foundation may have funding available specific to Marion that could be explored.

10. ADJOURN:

With no further business, motion by Barkalow, seconded by Neilly to end the meeting.

The meeting was adjourned at 5:25pm.

Respectfully submitted,

Terri Thayer, Secretary