



# MINUTES

## Civil Service Commission

8:30 AM - Tuesday, January 5, 2021  
City Hall, 1225 6th Avenue

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*\*Minutes are in draft format until approved at the next meeting\**

The Civil Service Commission of City of Marion, Linn County, Iowa met in regular session, on Tuesday, January 5, 2021, at 8:32 a.m., at City Hall, 1225 6th Avenue, with the following members present:

PRESENT: Grant Hagen, Rachel Kadlec, and Paul Rehn

ABSENT: None

Also present were the following staff members: Rachel Bolender, Mike Kitsmiller, Deb Krebill, and Kirsten Fisher

Based on COVID-19 guidance from Linn County Public Health and the State of Iowa to limit the size of groups gathering, this meeting was held electronically. The agenda and City's website provided instructions on how others could participate in the meeting.

### REGULAR AGENDA

- Minutes from the November 3, 2020 meeting.  
Moved by Hagen, seconded by Kadlec, to approve the item referenced above.  
Approved unanimously
- Receive and file memo regarding resignation of Police Officer Thomas Allen.  
Moved by Kadlec, seconded by Hagen, to approve the item referenced above.  
Approved unanimously
- Receive and file memo regarding Police Sergeant and Lieutenant promotional certified lists.  
Moved by Hagen, seconded by Kadlec, to approve the item referenced above.  
Approved unanimously
- Certified list for Police Sergeant:
  - Mitch Walser
  - Adam CirkI
  - Brian Fink
  - Jeff Gilson
  - Nick Martens
  - Trent Stotler
  - Jordan Gallagher

- Tom Peterson
- Nicole Hotz
- Amanda Clark

Moved by Kadlec, seconded by Hagen, to approve the item referenced above.  
Approved unanimously

- Certified list for Police Lieutenant.
  - Cory Berning
  - Jeff Hartwig
  - Matt Jenatscheck
  - Terry Kearney
  - Jason Schamberger
  - Mike Rozek

Moved by Hagen, seconded by Kadlec, to approve the item referenced above.  
Approved unanimously

- Certified list for Fire Lieutenant:
  - Ryan Steffen
  - Jeff Hoover
  - Jeff Madland
  - Kale McBurney
  - Nate Rompot
  - Ian Cruse
  - Mark Hinrichs
  - Nate Rowe
  - Curtis Sutcliffe
  - Tyler Manternach

Moved by Kadlec, seconded by Hagen, to approve the item referenced above.  
Approved unanimously

## **OTHER BUSINESS**

- Rachel Bolender stated that firefighter testing will be held Saturday, January 9 at Lowe Park. She stated 38 applications were received.
- Kadlec asked when the next testing would be held for police officer. Chief Mike Kitsmiller stated a probationary officer has moved to Communications Operator so there are currently two openings. He hopes to post position in February and hold testing in March.

## **ADJOURN**

- Moved by Hagen, seconded by Kadlec, to adjourn the meeting. Approved unanimously. The meeting adjourned at 8:39 a.m.

Prepared by:  
Rachel Bolender, Civil Service Commission Clerk