



CIVIL SERVICE COMMISSION MINUTES

The Marion Civil Service Commission met on Tuesday, March 3, 2020 at 8:30 a.m. in Room 136 at Marion City Hall. Commission members present were Paul Rehn, Grant Hagen and Rachel Kadlec

Also present was Commission Clerk Rachel Bolender, Fire Chief Deb Krebill, Police Chief Mike Kitsmiller and HR Manager Jen Ketelsen.

Moved by Hagen, seconded by Kadlec to approve the minutes of the February 4, 2020 meeting. All in favor, motion carried.

Moved by Kadlec, seconded by Hagen to approve the Certified List for Police Officer as follows (in alphabetical order):

- Nathan Adams
- Aaron Akers
- Jeremy Allen
- Shane Buchholz
- Dylan Ceynar
- Joseph Chapman
- Felicia Thornton
- Drake Tucker
- William Wagner

All in favor, motion carried.

Moved by Hagen, seconded by Kadlec to exhaust the Certified List for Firefighter. All in favor, motion carried.

Moved by Hagen, seconded by Kadlec to approve hiring schedule for Firefighter as follows:

- Applications Accepted – April 24 – May 22
- Written Exam – May 30
- CPAT Orientation – June 8
- CPAT Practice, Challenge and Testing – August 10 and/or August 17
- Civil Service Certification of List – September 1
- Interviews to follow list certification

All in favor, motion carried.

Moved by Kadlec, seconded by Hagen to receive and file memo regarding resignation of Records Clerk Renee Fenchel. All in favor, motion carried.

Chief Kitsmiller thanked commission members for attending the Police Officer testing on February 29.

With there being no further business, moved by Hagen, seconded by Kadlec to adjourn the meeting at 8:45 a.m.

Rachel Bolender, Civil Service Commission Clerk