



CIVIL SERVICE COMMISSION MINUTES

The Marion Civil Service Commission met on Tuesday, June 4, 2019 at 8:30 a.m. in Room 136 at Marion City Hall. Commission members present were Paul Rehn, Grant Hagen and Sharon Mettler (via phone). Absent: None.

Also present were Fire Chief Deb Krebill, Assistant Fire Chief Jason Hansen, HR Manager Jen Ketelsen, City Manager Lon Pluckhahn, Police Administrative Manager Shellene Gray, Interim Police Chief Chad Nott and Commission Clerk Rachel Bolender.

Moved by Hagen, seconded by Rehn to approve the minutes of the May 7, 2019 meeting. All in favor, motion carried.

Moved by Hagen, seconded by Rehn to receive and file memo regarding recent hires in the Fire Department. All in favor, motion carried.

The testing for Battalion Chief was discussed. Chief Krebill is recommending to certify all who scored above 75%. Grant asked how many positions would we be hiring for? Deb stated there are four.

Moved by Hagen, seconded by Rehn to certify the top seven candidates for Battalion Chief as follows:

- Cameron Ford
- William Houser
- Robert Schlitter
- Ian Cruse
- Kale McBurney
- James O'Brien
- Peter Lammer

All in favor, motion carried.

The format for Fire Lieutenant testing was discussed. Chief Krebill stated there was a lot of praise for the Battalion Chief testing. Because of this, staff would like to have consultant help with Lieutenant testing. Paul Rehn stated since staff support, we should go with consultant. Chief Krebill stated a formal approval will be placed on upcoming agenda.

Fire Chief Krebill distributed and discussed the new fire department organization chart. It shows the promotions for Battalion chief and eliminating Captains yet this year.

Moved by Hagen, seconded by Rehn to receive and file the Fire Department organization chart. All in favor, motion carried.

Moved by Hagen, seconded by Rehn to receive and file memo regarding resignation of Police Chief and Deputy Police Chief. All in favor, motion carried.

Moved by Hagen, seconded by Rehn to receive and file memo regarding interim Police Chief. All in favor, motion carried.

Moved by Hagen, seconded by Rehn to approve hiring schedule for Police Chief. All in favor, motion carried.

Moved by Hagen, seconded by Mettler to appoint Paul Rehn as chairman of the Civil Service Commission. All in favor, motion carried.

Moved by Hagen, seconded by Rehn to receive and file the resignation letter from Sharon Mettler. All in favor, motion carried.

With there being no further business, moved by Mettler, seconded by Hagen to adjourn the meeting at 8:52 a.m. All in favor, motion carried.

Rachel Bolender, Civil Service Commission Clerk