



## **CITY COUNCIL AGENDA – WORK SESSION**

**Tuesday, January 22, 2019 – 4:00 p.m.  
City Hall, 1225 6th Avenue, Marion, IA 52302**

The meeting is being recorded. Any item listed on the agenda may be open to discussion by the City Council. Times listed are estimated.

### **CALL TO ORDER**

### **PROCLAMATIONS/OATHS**

None.

**PRESENTATIONS** – This section is for presentations from external entities regarding current council action and area projects and events.

None.

**CONSENT AGENDA** – This section includes routine items and will be enacted by one motion without separate discussion unless Council requests an item to be removed to be considered separately.

1. Motion to approve the Consent Agenda as follows:

#### **A. Administrative Services**

1. Motion to approve minutes of the January 8, 10 and 14, 2019 City Council meetings.
2. Motion to schedule special closed sessions for February 27, May 15, August 28 and November 13, 2019 regarding personnel matters (City Manager performance evaluations) as permitted under Section 21.5(1)(i) of the Code of Iowa.
3. Motion to receive, file and discuss December 2018 Department Monthly Reports.
4. Motion to approve the following liquor license applications:
  - a. New – The Edison Restaurant & Pub – 475 Northland Avenue NE Class C Liquor License with additional privileges of Outdoor Service and Sunday Sales.
  - b. Renewal – Nara Thai Cuisine – 1725 Blairs Ferry Road Suite 102 Class C Liquor License with additional privilege of Sunday Sales. No previous violations in last five years.

- c. Renewal – Hy-Vee Drugstore – 2790 7th Avenue  
Class E Liquor License with additional privileges of Class B Wine Permit, Class C Beer Permit and Sunday Sales. No previous violations in last five years.
  - d. Renewal – Dollar General Store #7226 – 1135 East Post Road  
Class C Beer Permit with additional privileges of Class B Wine Permit and Sunday Sales. One previous violations in last five years.
  - e. Renewal – Dollar General Store #7398 – 5000 Chandler Court  
Class C Beer Permit with additional privileges of Class B Wine Permit and Sunday Sales. No previous violations in last five years.
  - f. Renewal – Marion Veteran’s Club – 625 31st Street  
Class C Liquor License with additional privileges of Outdoor Service and Sunday Sales. No previous violations in last five years.
  - g. Renewal – Cedar Rapids Bowling Center – 450 Northland Avenue  
Class C Liquor License with additional privileges of Outdoor Service and Sunday Sales. No previous violations in last five years.
- 5. Motion to receive and file amended certified list for IT System Administrator.
  - 6. Motion to receive and file resignation from Deb Washburn from the Local Option Sales Tax (LOST) Oversight Committee.
  - 7. Motion to approve the following Mayoral Appointments:
    - a. Sidewalk Advisory Committee:  
Jacob Hahn, 1225 6th Avenue, no term.
    - b. Civil Rights Commission:  
Jennifer Tibbetts, 1033 7th Street, term 12/31/19.  
Chris Stoner, 981 1st Avenue, term 12/31/21.  
Selita Jansen, 330 Irish Drive, term 12/31/21.
    - c. Tree Board:  
Kate Pine, 2530 26th Avenue, term 01/01/23.
  - 8. Motion to approve payments as presented in the amount of \$994,856.36.
  - 9. Resolution No. \_\_\_\_\_ approving final assessment schedule for Fiscal Year 2019 Quarter 3 Delinquent Fees and confirming and levying the assessments.

## **B. Public Services**

1. Resolution No. \_\_\_\_ approving partial payment No. 7 to A&J Associates for the Public Service Maintenance Facility in the amount of \$19,700.00.

## **C. Police/Fire – None**

## **D. Parks – None**

## **E. Engineering (4:00-4:10)**

1. Motion to approve Engineering Department project payments as follows:
  - a. Resolution No. \_\_\_\_ approving Partial Payment No. 1 to Rathje Construction regarding the 530/540 12th Street Property Disposal Project in the amount of \$24,500.00.
  - b. Resolution No. \_\_\_\_ approving Partial Payment No. 5 to Anderson Bogert Engineers regarding the 2018 Central Corridor 7th Ave. Preliminary Design in the amount of \$20,585.00.
  - c. Resolution No. \_\_\_\_ approving Partial Payment No. 1 for reimbursement to Timberline Manufacturing Company regarding the Memorandum of Understanding in the amount of \$15,233.68.
  - d. Resolution No. \_\_\_\_ approving Partial Payment No. 1 for reimbursement to Timberline Manufacturing Company regarding the emergency repair of deficient sanitary main in the amount of \$17,299.15.
2. Resolution No. \_\_\_\_ accepting the 530/540 12th Street Property Disposal Project.
3. Resolution No. \_\_\_\_ accepting the sanitary sewer main improvements along 1029 Blairs Ferry Road to the City of Marion.
4. Resolution No. \_\_\_\_ adopting the 2019 Edition of the Statewide Urban Design Specifications Program (SUDAS).
5. Resolution No. \_\_\_\_ approving the 2019 City of Marion Supplemental Specifications of the Statewide Urban Design Area Standards (SUDAS).

## **F. Community Development**

1. Motion to approve Planning Department project payments as follows:
  - a. Resolution No. \_\_\_\_\_ approving payment no. 24 to Anderson Bogert Engineers per the contract for the Grant Wood Trail Extension Project (Iowa DOT Project No. TAP-U-47775(625)8I-57) in the amount of 1085.99.
  - b. Resolution No. \_\_\_\_\_ approving payment no. 15 to Houseal Lavigne Associates for professional consulting services related to the Marion Zoning Ordinance per the contract for the Marion Airport in the amount of \$51.25.
  - c. Resolution No. \_\_\_\_\_ approving payment no. 16 to Houseal Lavigne Associates for professional consulting services related to the Marion Comprehensive Plan per the contract for the Marion Airport in the amount of \$51.25.
  - d. Resolution No. \_\_\_\_\_ approving payment to Life Time Fence Company per the contract for fence demolition and construction services related to the Grant Wood Trail project in the amount of \$27,146.00.
  - e. Resolution No. \_\_\_\_\_ approving payment no. 6 to Linn County for Marion's portion of the Linn County Hazard Mitigation Plan Update in the amount of \$2022.30.
  - f. Resolution No. \_\_\_\_\_ approving payment no. 10 to RDG Planning and Design for services related to an update to the Neighborhood at Indian Creek Master Plan in the amount of \$324.16.
  - g. Resolution No. \_\_\_\_\_ approving payment no. 13 to Shoemaker Haaland per the contract for the CeMar Trail (Iowa DOT Project Number: TAP-U-4475(630)8I-57) in the amount of \$1,814.82.
  - h. Resolution No. \_\_\_\_\_ approving payment no. 14 to Shoemaker Haaland per the contract for the CeMar Trail (Iowa DOT Project Number: TAP-U-4475(630)8I-57) in the amount of \$12,224.91.
  - i. Resolution No. \_\_\_\_\_ approving payment no. 6 to Snyder & Associates per the contract for the Indian Creek Trail [STP-U-4775(631) --70-57] in the amount of \$12,202.45.

- j. Resolution No. \_\_\_\_\_ approving payment no. 7 to Snyder & Associates per the contract for the Indian Creek Trail [STP-U-4775(631) --70-57] in the amount of \$8,354.13.
  - k. Resolution No. \_\_\_\_\_ approving payment no. 38 and payment no. 39 to Universal Field Services, Inc for services related to right-of-way acquisitions for the Central Corridor Improvement Project, 13th Street to 31st Street in the amount of \$1,557.58.
2. Motion to receive, file and refer to the Planning and Zoning Commission:
- a. A Final Plat for Linn-Aire Industrial Park 3rd Addition located at 6000 Linn-Aire Avenue, Marion, Iowa (WFI Enterprises, Inc. and B-J's Investments LLC)
3. Resolution No. \_\_\_\_\_ setting a public hearing on February 7, 2019 regarding a request to rezone the property at 2274 5TH Avenue from C-4, Warehouse Commercial to PDR, Planned Development Residential. (City of Marion)

**G. City Manager's Office**

- 1. Resolution No. \_\_\_\_\_ setting date for public hearing on Urban Renewal Plan Amendment for West Tower Terrace Road Urban Renewal Area.

**CONSENT AGENDA WITH MAYOR ABOUASSALY'S ABSTENTION**

2. Motion to approve the Consent Agenda with Mayor AbouAssaly's abstention from voting and discussion as follows:

**A. Administrative Services** – None

**B. Public Services** – None

**C. Police/Fire** – None

**D. Parks**

- 1. Resolution No. \_\_\_\_\_ approving Partial Payment No. 1 to Martin Gardner Architecture for professional services regarding the Lowe Park Maintenance Facility Addition Project in the amount of \$6,120.00.

## **E. Engineering**

1. Motion to approve Engineering Department project payments as follows:
  - a. Resolution No. \_\_\_\_\_ approving Partial Payment No. 8 to Anderson Bogert Engineers regarding the Marion Runway 17/35 Reconstruction project in the amount of \$4,933.21.

## **F. Community Development**

1. Motion to approve Planning Department project payments as follows:
  - a. Resolution No. \_\_\_\_\_ approving payment to Hall & Hall Engineers, Inc. for services related to POS #2304 in the amount of \$1125.00.
  - b. Resolution No. \_\_\_\_\_ approving payment to Hall & Hall Engineers, Inc. for services related to POS #2305 in the amount of \$1187.60.
2. Resolution No. \_\_\_\_\_ setting a public hearing on February 7, 2019 regarding a request to vacate a portion of 16th Street between 5th Avenue and 6th Avenue. (Genesis Equities LLC)
3. Resolution No. \_\_\_\_\_ setting a public hearing on February 7, 2019 regarding a request to vacate and disposition of a portion of 17th Street between 5th Avenue and 6th Avenue. (Genesis Equities LLC)

## **G. City Manager's Office – None**

# **REGULAR AGENDA**

## **A. Administrative Services**

1. Ordinance No. 19-01 amending Chapter 21 of the Code of Ordinances relating to Library Board of Trustees. (Second Consideration)
2. Resolution No. \_\_\_\_\_ approving an Agreement for General Consulting Services for Marion Public Library with Engberg Anderson Architects.

## **B. Public Services – None**

## **C. Police/Fire**

1. Resolution No. \_\_\_\_\_ to approve five-year contract with Axon regarding body worn cameras in the amount of \$247,285.00.

**D. Parks (4:10-4:15)**

1. Resolution No. \_\_\_\_\_ approving purchase of property described as 2350 Indian Creek Rd., Lot 8, Indian Creek Second Addition to the City of Marion, Linn County, Iowa from BSC LLC. in the amount of \$55,000.00.

**E. Engineering (4:15-4:35)**

1. Motion to receive, file, discuss and refer to TAC a request regarding additional no parking along Commercial Avenue. (Mark Merta, 6315 Highway 151)
2. Motion to receive, file, discuss and concur with TAC Report regarding additional no parking along Commercial Avenue. (Mark Merta, 6315 Highway 151)
3. Motion to receive, file, and discuss a Petition regarding the request to remove a recently installed LED street light on Williams Drive adjacent to recently annexed neighborhood. (Annette Mohling, 4060 Shady Oak Drive)
4. Motion to receive, file and discuss letter regarding a light on Williams Drive west of Shady Oak. (CCE, LLC, c/o Todd Frazier, 3415 Mulberry Drive)
5. Motion to receive, file, discuss, and concur with the TAC Report regarding street light on Williams Drive. (Annette Mohling, 4060 Shady Oak Drive)
6. Resolution No. \_\_\_\_\_ approving the modification of the light on Williams Drive west of Shady Oak Drive to be temporarily changed out from an LED to HPS bulb.

**F. Community Development (4:35-4:50)**

1. Ordinance No. 19-02 approving a rezoning from R-2, Medium Density Single-Family Residential, to PDR, Planned Development Residential, for property south of Fernow Road and east of Crestwood Lane and Burns Drive. (Curtis J. Cope Family Trust & Cope Agricultural Investments, LLC) (Second Consideration)
2. Motion to receive and file a request to waive the final reading to approve the rezoning of property south of Fernow Road and east of Crestwood Lane and Burns Drive. (Rookwood Estates, LLC)
3. Motion to suspend the rules and place Ordinance No. 19-02 on the agenda for adoption and to adopt Ordinance No. 19-02.

4. Resolution No. \_\_\_\_\_ approving a Preliminary Site Development Plan for Rookwood Estates for property south of Fernow Road and east of Crestwood Lane and Burns Drive.
5. Resolution No. \_\_\_\_\_ approving a Preliminary Plat for Rookwood Estates for property south of Fernow Road and east of Crestwood Lane and Burns Drive.
6. Resolution No. \_\_\_\_\_ approving the Final Plat for Witter 1st Addition to Linn County located at 2651 Jordans Grove Road, Linn County, Iowa.

**G. City Manager's Office (4:50-5:05)**

1. Discussion regarding Memorandum of Agreement regarding operations with Young Men's Christian Association of the Cedar Rapids Metropolitan Area (The New Regional YMCA in Marion).

**OTHER DEPARTMENT DISCUSSION** – This portion of the meeting is set aside for other department discussions, presentations, and updates not related to current council action.

1. City Manager's Office: FY2019-2024 Capital Improvement Plan (CIP) Project Highlights Discussion. (Thursday)
  - a. Airport Project

**COUNCIL DISCUSSION** – During this portion of the meeting, Council members may bring forward communications, concerns and reports on various matters.

**ADJOURN**