

MARION PARK BOARD MINUTES

January 10, 2018, 4:00 P.M.

Thomas Park Administration and Operations Facility

ROLL CALL: Chair Patty Wise, Kyle Martin, John McIntosh, Amy Hussel

ABSENT: Terry Sperl

STAFF: Mike Carolan, Karlene Hummel, Darcie Coberly

GUESTS: Jay Moore, Jo Moore

Minutes

Moved by Hussel and seconded by Martin to approve the December 13, 2017, regular Park Board minutes. All in favor, motion carried.

Reports

The December Financial Report was reviewed. Moved by Wise and seconded by McIntosh to approve the December Financial Report. Carolan stated both revenues and expenditures are on track at the half-way mark for the fiscal year with revenues at 52 percent and expenditures at 49 percent. All in favor, motion carried.

The December Invoice Report was received and filed. Staff reviewed payments made to Ali's Weeds (\$50 for an employee's father's funeral), Tony Bohnenkamp (\$2,450 for Pianopalooza deposit), Kromminga Motors Inc. (\$77,500 for 2017 New Holland Tractor), Maka Blind (\$1,192 for budgeted Hickory Room blinds), Modern Piping Inc. (\$978 for quarterly A&E geothermal maintenance agreement), World Class Graphics and Displays (\$90 for Waldo's Rock Park signage), and Doreen Zumwalt (\$3,744.50 for Waldo's Rock Park signage graphic design and display). Carolan noted staff are performing annual maintenance on equipment causing an uptick in repair part purchases.

Public Input

Jay Moore said the department did a great job on the 2018 activities brochure and should be complimented.

Election of Officers

Nomination for Chair: McIntosh made a motion to nominate Hussel as Chair. Wise seconded. Moved by McIntosh and seconded by Wise to close nominations. All in favor, motion carried. Hussel is Chair.

Nomination for Vice-Chair: Hussel made a motion to nominate Wise as Vice-Chair. Martin seconded. Moved by Hussel and seconded by Martin to close nominations. All in favor, motion carried. Wise is Vice-Chair.

Nomination for Secretary: Wise made a motion to nominate Martin as Secretary. McIntosh seconded. Moved by Wise and seconded by McIntosh to close nominations. All in favor, motion carried. Martin is Secretary.

The newly elected officers assumed their roles for the remainder of the meeting.

Mountain Bike Trails

Carolann asked to remove this item from the agenda. A representative from Linn Area Mountain Bike Association was not able to attend the meeting.

Receive and File

None.

Other Items

Carolann advised the City Council will be discussing the stipend paid to Park Board members, which is set by ordinance. Until 2011, members were elected officials and the board consisted of three members. The Park Board is the only board currently receiving a stipend. McIntosh indicated Water Board members do receive an annual stipend of \$1,500.

Staff Report

The staff report was presented and highlights were shared. The open house for the Lowe Park South End Development was held Tuesday evening. A few City Council members and 11 people from the community attended the presentation. The next step is to select a playground vendor, which may necessitate a special Park Board meeting for approval.

The ice rink is open but experienced some melting with the warm temperatures this week. Staff are working it daily to create a nice surface for skating.

After ITC provides a cleaned up easement agreement, the City's legal department will look it over. ITC has not responded to the monetary request.

Citizen requests for tree trimmings are slowing down. This can be attributed to the department having Forestry staff and proper equipment to address right-of-way tree maintenance in-house.

The holiday recreation programs, Candy Cane Hunt and Santa's Little Workshop, both held on December 9, were well attended with 34 and 24 participants.

Upcoming popular recreation events include BINGO Night (January 19), Curling Clinic (February 10, and Adult Trivia (February 24).

Carolann reported the Waldo's Rock Park REAP Grant closing paperwork was sent to the state at the end of December. The remaining 10 percent payment will be sent after the state review. He thanked Pat Carlson and Coberly for their assistance with obtaining and putting all of the documents in order.

The City's Budget Work session is January 19 and 20; and the State of the City Luncheon is January 25.

Projects getting started include an addition to the Lowe Park Maintenance Facility, and a skate park in Butterfield Park. Wise asked if there has been any dialogue with the Lutheran Church of the Resurrection. Carolan replied it is one of the steps, but it has not happened yet.

The Senior Meal Program will be coming back to Marion. Initial information indicates the meals will be at the Library on Monday and Friday, and at Lowe Park on Wednesday and Thursday.

Board Discussion Time

McIntosh asked for an update of the pool leak detection. Hummel said staff will meet with Burbach Aquatics in mid-February and they plan to do a backwards fill to locate the leak in mid to late March.

Adjournment

The meeting adjourned at 4:45 p.m. The next meeting is scheduled for Wednesday, February 14, 2018, at 4:00 p.m. at the Thomas Park Administration and Operations Building.

Kyle Martin, Secretary