

1. CALL TO ORDER: (4:03)

2. ROLL CALL:

Members Present: Barkalow, Billings, Brandt, Carolan (4:22), Daubs, Kehrt, Neilly, Prouty,
Scott, Thayer (4:27), Whyte

Non-Members: Matt Brandt

3. MINUTES:

- a. Bicycle and Pedestrian Advisory Committee – March 28, 2017
 - i. Motion by Brandt, seconded by Neilly to approve the minutes; All 'Ayes', motion passed.

4. BIKE TO WORK WEEK DISCUSSION:

- a. May 8 – 12, Bike to School Week – no plans to do anything
- b. May 15 – 19 Bike to Work Week
 - i. Hand Out drawing tickets same as last year
 - ii. No word back from the Uptown Businesses on participation for BTWW specials
 - iii. If Prouty does hear back, shoot for Wednesday so people only have to remember one day.
- c. May 16 (Tuesday) BTWW kickoff Ride and Proclamation
 - i. Thomas Park to City Square Park begins at 7:30
 - ii. Mayor Proclamation at City Square Park following ride – After second email, the mayor agreed!
- d. May 17 (Wednesday)
 - i. Ride of Silence at 6pm.
 - (i) Was very well attended compared to when hosted in Cedar Rapids.
 - (ii) Whyte to check on CR being sweep
 - (iii) Would be good to have the press there. (Kesha to Verify with Nikki)
 - (iv) Ramsey's may need addition staff for the night (Kesha to Verify)
 - (v) Extra bike racks for outside of Ramsey's?
- e. May 19 (Friday) Bike to Work Day
 - i. Butterfield Park to Uptown
 - (i) Brightest Dressed competition
 - (ii) Go up to Tower Terrace and 35th Street roundabout then come back so ride is a little longer
 - ii. Helmets and Hops after work
 - (i) Louie's Scoreboard (Kesha to Verify)
 - (ii) Must be present to win
 - (iii) Large and small prizes depending on what we get, not one single prize
- f. Other Bike to Work Month Activities
 - i. MPO Ride – May 13 – Whyte distributed posters
 - ii. Checking on joint ride for LCTA and HBA (Larry)

5. PEDAL MARION RIDE TIMES:

- a. Billings introduced Matthew Brandt (Chamber Member) who is interested in leading a morning ride, before the three farmers markets.
 - b. Rides would begin at 7:30am
 - c. Same route as Pedal Marion last year?
 - d. Billings to send an email with ride etiquette to remember when leading a ride.
 - e. Need to check with Chamber about name of ride, who is 'putting on' the ride since BPAC is named as sponsoring the Pedal Marion rides.
 - f. Pedal Marion Ride still planned for after farmers markets to give options
 - g. Billings to check with Chamber and Legal to figure out how liability works with sponsored rides on City streets
6. HOTEL / MOTEL APPLICATION:
- a. Billings suggested applying for Hotel/Motel funds for bike swag / educational giveaways for the 2018 BTWW or farmers markets. T-shirts were not ordered this year, but thought about including in grant so they could be given away.
 - b. Carolan suggested requesting funding for the rest of the bike racks that were not able to be purchased with last year's grant. The Committee also suggested a fix-it station at the Boyson Road trail head. Neilly also suggested benches by the new bridge in Donnelly Park. The Committee agreed that staff should request funding for the remaining bike racks, a fix it station, benches for along the trail, and bright t-shirts.
7. OTHER BUSINESS:
- a. Billings recommended that in 2018 the BPAC consider applying for trail counters through Hotel/Motel Grant. Whyte noted that trail counters is something that could receive future funding through the CMPO, so it might not be needed through Marion.
8. ADJOURN:
- a. Motion by Brandt and seconded by Thayer; All "Ayes" the meeting was adjourned at 5:14 PM

Respectfully submitted,

Larry Scott, Secretary