

Nuisance Enforcement/Property Maintenance Advisory and Housing Board Minutes

June 6, 2017

The meeting of the Nuisance Enforcement/Property Maintenance Advisory Board was held on Tuesday, June 6, 2017, in Room 228 at City Hall.

The following board members were in attendance: Tom Begley, Joe Skvor, James Hoth, & Grant Hagan

The following staff members were in attendance: Matt Newhouse, Ryan Tang, & Melissa Perry

A. The Nuisance Board meeting was called to order by Newhouse at 6:30 pm.

B. A motion to approve the minutes from the March 7, 2017 was made by Skvor. Begley seconded the motion. The motion was approved and carried by all board members.

C. New Business

- Introduction of new board member, Grant Guyer (Appointed on 05/04/2017). Newhouse advised the board that Guyer would filling the vacant tenant position on the board. Guyer brings both his experience as a tenant and an employee of Mirage Properties to the board.
- Discussion of the board's duties, chairman and vice chairman rolls was had and staff agreed that no changes should be made to board procedures at this time.
 - A motion was made by Skvor to have Tom Begley continue as chairman of the board. Hagen seconded the motion. The motion was carried and approved by all board members.
 - A motion was made by Hagen to appoint Skvor as vice chairman of the board. Begley seconded the motion. The motion was carried and approved by all board members.
- The board discussed wanting more communication between board members and staff between board meetings since the board only meets every three months. Staff suggested sending out a copy of Newhouse's monthly report that is submitted to city council and it was agreed this report would be sent to board members as well.

D. Old Business

- Newhouse gave the board an updated on the following properties:
 - **Michael D'Hooe – 344 9th Street.** Newhouse informed the board that D'Hooe purchased the property approximately 3 years ago. A building permit was issued but is expired. Little work has been completed. Newhouse has attempted to get D'Hooe in contact with potential buyers but D'Hooe has yet to follow thru. An Abatement Order to fix the property was issued and the time has since elapsed on that order. A municipal infraction was then issued and D'Hooe was found to be in default and ordered to pay a \$750.00

fine and given until June 1st to fix the property. That time has also since elapsed and the city attorney's office is in the process of filing a status report with the Court.

- **P Lang Construction/Elizabeth Harmer – 6075 Woodbridge Crest.** The property sat for two years with no work done after a foundation was poured. Last August Lang was asked for a timeline and never provided the building department with one. He was given until May 31st to finish the home. The building permits have been expired for two years. He started to make progress last April but he is working on expired permits. A municipal infraction was filed early June to address this issue. No court date has been set.
 - **Mel Koski -645 49th Street.** An Abatement Order was sent to Mel regarding the accumulation of junk on the property. Little progress has been made to clean up the property.
 - Discussion on the potential implementation of the Crime Free Housing initiative continued:
 - Officer Brian Fink attended the Crime Free Housing Initiative in San Diego, CA. Officer Fink and Newhouse will be attending the eight hour class that West Des Moines on June 22, 2017, that the city holds for their landlords to get ideas for items to implement to Marion. Both the Marion Police Department and the Building Department are hoping to implement a voluntary programs for landlords who are actively wanting to maintain crime-free housing.
 - The board discussed whether not there should be a fee charged for an appeal to the board for an Order to Abate. Different options were proposed, as to whether or not they should pay up front, be invoiced after the fact, and/or whether or not the appellant should receive their money back if they won the appeal. After discussion, the board recommended that staff should implement a fee of \$50.00 but that the fee either be able to be reimbursed to the appellant if they won the appeal, or that they should be invoiced a \$50.00 fee after the fact if they lost the appeal. This was recommended to deter frivolous appeals to the board and to be fair to appellants who win their appeals.
- E.** Tentative special meeting date scheduled for Tuesday, August 1, 2017, at 6.p.m. for an appeal that was received by city hall. The next regular meeting is set for September 5, 2017, at 6:00 p.m.
- F.** Hagen made a motion to adjourn the meeting. Skvor seconded the motion. The motion carried and the meeting was adjourned at 7:30 p.m.