

CITY OF MARION

MINUTES

Construction Code Review Board

Tuesday, February 28, 2017

City Hall Conference Room 136

1. Call to order:
The Construction Code Review Board Meeting was called to order by Acting Chairman Jim Angerer at 7:00 p.m.
2. Roll call:
Members Present: Jim Angerer, Jim Burm, Roger Cousins, Dave Martin, Larry Nesset, Allison Owen, Terry Sauer, Richard Sundermeyer

Members Absent: JR Blok, Mark Morgan

Staff Present: Building Dept: Ron Hoover, Gary Hansen, Ama Bartlett

Others Present: Devin Kelly
3. Approval of Minutes:
Minutes from the previous meeting were reviewed. Dave Martin made a motion to approve the minutes as written, Roger Cousins seconded the motion. Motion carried.
4. Old Business:
None.
5. New Business:
Ron Hoover reviewed the basic expectations of the board for new board members. He handed out documentation describing the responsibilities, makeup and intent of the board. He mentioned that applications have been received to fill final vacancy. Discussed possible Conflict of Interest situations and requested members bring those to the attention of board when necessary. Confirmed that all board members have read and signed the Code of Ethics. Devin Kelly continued with some thoughts on possible issues and how to handle them. Mentioned Roberts Rules of Order is not the governing rule. Also, be aware of the appearance of Conflict of Interest. He suggested to the board they may run questions by legal whenever uncertain of how something may appear to public. Ron Hoover pointed out that board meetings are always open to public. If a closed door session is needed, legal should be consulted first for written approval. Questions were taken from board members for clarification of responsibilities. Discussion about appeals, and how the board may make interpretations of the code and find equivalencies with the code. Allison Owen asked for clarification on the statement within code stating "at the discretion of the Building Official," asked who is the Building Official. Ron Hoover stated that he would be the Building Official.

Ron Hoover presented the need to review the new 2017 National Electrical Code and establish a schedule of adoption. He mentioned the State of Iowa adopts this code as the standard. He recommended the board create a smaller group to work on code adoption language with input from the Building Department. Ron noted that the Iowa Chapter of International Association of Electrical Inspectors will be meeting the first week of April. He and another inspector will be in attendance and the small group should meet with them

afterward to discuss changes effecting our area. Ron handed out copies of Marion's current Electrical Code. Then he passed out a breakdown of important changes or additions to the 2017 National Electrical Code. He summarized the significance of each item on the list. Ron proposed a rough draft be made ready for the May 4th Council meeting, so council can schedule a public hearing for the May 18th meeting. The ordinance change will take three readings, so July 1st would be a reasonable goal for final adoption. Larry Nasset and Richard Sundermeyer agreed to work with Ron on the review and new code language. Dave Martin suggested the small group focus on solar and get input from an expert in the field of solar power. Ron agreed and recommended Amal Eltahir be involved in that area of the review.

6. Open Agenda:
None.
7. Jim moved to adjourn the meeting, Larry Nasset seconded the motion. The meeting adjourned at 8:18 p.m.

Respectfully submitted,
Ama Bartlett
Permit Technician, Building Department